



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1. Name of the Institution

Hans Raj Mahila Maha Vidyalaya

- Name of the Head of the institution Prof. Dr. Mrs. Ajay Sareen
- Designation Principal
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 01812253710
- Mobile no 9781532532
- Registered e-mail hmv\_jal@yahoo.co.in
- Alternate e-mail hmvjal1@gmail.com
- Address Mahatma Hans Raj Marg
- City/Town Jalandhar
- State/UT Punjab
- Pin Code 144008

##### 2. Institutional status

- Affiliated /Constituent Affiliated
- Type of Institution Women
- Location Urban
- Financial Status Grants-in aid

- Name of the Affiliating University **Guru Nanak Dev University  
Amritsar**
- Name of the IQAC Coordinator **Dr. Ashmeen Kaur**
- Phone No. **01812253710**
- Alternate phone No. **9855486868**
- Mobile **9855486868**
- IQAC e-mail address **iqachmv@gmail.com**
- Alternate Email address **ashmeenkaur1975@gmail.com**

**3. Website address (Web link of the AQAR  
(Previous Academic Year)**

<https://www.hrmmv.org/documents/AQAR/2021-22.pdf>

**4. Whether Academic Calendar prepared  
during the year?**

**Yes**

- if yes, whether it is uploaded in the  
Institutional website Web link:

<https://www.hrmmv.org/academic-calendar23.php>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 3</b>	<b>A++</b>	<b>3.65</b>	<b>2021</b>	<b>13/09/2021</b>	<b>12/09/2028</b>

**6. Date of Establishment of IQAC**

**01/10/2005**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Director Higher Education, Punjab</b>	<b>Deficit- grant-in-aid</b>	<b>State Govt.</b>	<b>2022-23</b>	<b>29665259</b>
<b>Indian Council of Social Science Research,</b>	<b>National Seminar</b>	<b>Centre Govt.</b>	<b>2022-23</b>	<b>150000</b>

New Delhi				
Ministry of Youth Affairs and Sports, Govt. of India	National Service Scheme (Normal Grant)	Centre Govt.	2022-23	22000
Ministry of Youth Affairs and Sports, Govt. of India	National Service Scheme (Special Grant)	Centre Govt.	2022-23	45000
Pb. State Council for Science & Tech.	National Workshop Vigyan Sarvatre Pujayate	State Govt.	2022-23	200000
Pb. State Council for Science & Tech.	National Science Day	State Govt.	2022-23	12000
Pb. State Council for Science & Tech.	Nature Camp Environment Education Programme	State Govt.	2022-23	200000
Punjab Bio-Diversity Board	International Day of Biological Diversity	State Govt.	2022-23	20000
Punjab State AIDS Control Society Chandigarh	Red Ribbon Club Activities	State Govt.	2022-23	3000

**8. Whether composition of IQAC as per latest NAAC guidelines** Yes

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year 2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

IQAC works ardently to assure achievement of quality outcomes aligned with the vision and mission of the college. 1. HMV was declared as top most Women's College of India by Times Cyber Media and awarded with prestigious Education Excellence Women College of the year award during the International Education Awards organized by Time Cyber Media on 14 June, 2022. Principal Prof. Dr. (Mrs.) Ajay Sareen received the said award from the eminent cricketer Sh. Sunil Gavaskar in Mumbai. HMV has been awarded for its excellence in promoting women empowerment in the field of academics, sports, extra-curricular activities, state-of-art infrastructure and research. 2. The institution was ranked amongst topmost colleges of Punjab and India in seven streams in the Best College Survey 2022 of prestigious India Today rankings on 27 June, 2022. It has been ranked as First in Punjab in Commerce Stream, First in Punjab in Science Stream, Second among Colleges of Punjab in Humanities, amongst Top 10 Colleges of India with Best Value for Money, amongst Top 5 Colleges in Punjab in Mass Communication, amongst Top 5 Colleges in Punjab in BCA and amongst Top 5 Colleges in Punjab in Fashion Designing. HMV has further established its immense as top most college of Punjab by being ranked at No. 1 in Punjab in Science, No. 2 in Arts, Mass Communication and Fashion Designing and No. 3 in Commerce in Open College Survey Rankings declared on 02 August, 2022. The college has once again established its charismatic presence in the field of education by getting first rank in Punjab in Arts, Science and Commerce, second rank in Fashion Technology and third rank in Mass Communication in the The Week Hansa Research Survey 2022 of Best Colleges declared on 16 August, 2022. 3. HMV has

been recognised amongst the Top 100 Higher Education Institutes of India in the EduTech100 Summit on „Digital Distinction: Technology Conformance to NEP? by ASSOCHAM National Council on Education in a formal presentation at ASSOCHAM EduTech 100 Summit 2022, New Delhi.

- The college has registered its compelling presence in the field of higher education by getting first rank in Punjab and second rank in Arts, Science and Commerce Colleges of India in a survey conducted by the prestigious monthly magazine Academic Insights on 23 December, 2022.

4. HMV has been recognized at the National Level for its unique venture of Paper Recycling Unit. Prime Minister Sh. Narendra Modi also appreciated the efforts of HMV while acknowledging those educational Institutions which are doing exceptional work in inculcating the spirit of waste management. HMV's Waste Paper Unit was appreciated for working in sync with the nation's vision. HMV was invited to Pune to showcase its waste paper management initiative in National Conference Education for Sustainable Development: Putting ESD into Action organised by Bhartiya Vidyapeeth Pune in collaboration with ESD Expert Net and Engagement Global, Germany on 7 January 2023.

5 The institution has made significant contribution in the field of social responsibility. It was awarded by ASSOCHAM for fourth consecutive time on 14 May, 2022 as Best Institute Working for Social Cause. The institution was bestowed with prestigious award for Best Start Up with Social Impact at MMIFF Indian Innovative Startup Conference & IISA AWARDS 2022 on 8 July, 2022. The waste paper startup was well appreciated for its social impact. HMV was also conferred with IPR Awareness award by Controller General of Patents, Designs and Trademarks under Innovation Council of Govt. of India. The college has been honoured by NCC as Best Institute in NCC activities. HMV was conferred with the prestigious award of „Excellence in Institutional Social Responsibility? by FICCI at the 8th FICCI Higher Education Excellence Awards 2022, in New Delhi on 21 November, 2022. The college was recognised by a high-level independent Jury panel chaired by Dr R. A. Mashelkar, Indian National Research Professor and Chancellor of the Institute of Chemical Technology for its exemplary work within the education segment. The institution received appreciation for its efforts towards awareness programme about the benefits of millets under Unnat Bharat Abhiyan by Rural Development Department NITTTR, Chandigarh (Regional Coordinating Institute for Unnat Bharat Abhiyan) on 16 January, 2023.

## **12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>Eco Friendly Measures: IQAC aims to achieve the objective of sustainable development by adopting eco-friendly measures</p>	<p>Vrikshabandhan: Rakshabandhan was celebrated with a unique social initiative. The initiative-</p>
<p>Health: Considering the fact that good physical, mental health and well-being is a crucial element of sustainable development, IQAC plans certain initiatives in this direction by organizing awareness programmes about health.</p>	<p>In an effort to combine health and taste together, Millet based startup Zaika was launched with a wide range of millet-based meals. Zaika aimed to produce supplement-free products, keeping in mind safety norms while bringing health and soulful food to the table. The students of Home Science Department put on offer an array of regional delicacies with a healthy twist during various events like Foundation Day celebrations, Diwali Exhibition, Hostel Events and many more. The startup received appreciation and awards at various levels. PG Department of Psychology observed World Mental Health Day, World Suicide Prevention Day and organized various workshops to create awareness on mental health The Department of Physical Education celebrated International Yoga Day on 21.6.2023. The Red Cross Society organized health checkup camps and blood donation camps</p>
<p>Institutional Social Responsibility: In order to enable the students to become responsible, self-sufficient, independent and empathetic global citizens, initiatives in this direction are planned by IQAC.</p>	<p>IQAC introduced the initiative of birthday scholarships named as 'Guru Aashish' whereby the teachers give their voluntary contributions on their birthdays as scholarship 'Maharishi Dayanand Unnat Beti Mission' to needy students On the occasion of Nirwan Diwas of Mahatma Hans Raj Ji, IQAC, Vedic Adhyan</p>

Samiti and Sanskrit Department took an initiative and inaugurated "Honesty Shop" in the college hostel on 17 November, 2022. Students can take the things of day to day usage from the shop and keep money on their own honestly. To create voter awareness, voter's day was celebrated on 25th January, 2023 and Pink Polling Booth was established at Hans Raj Mahila Maha Vidyalaya which is a step towards Women Empowerment and Gender Equality and HMV has always been a pioneer in Women Empowerment initiatives. It provided PWD friendly facilities. Volunteers from HMV Task Force and NSS acted as Chon Mittras and had been given special training to help PWD and elderly voter's wheel chairs.

Online Admission: Keeping in mind the increasing trend for online admissions, the college planned to make the procedure for same more user friendly.

The admission process was further simplified and the details of online admission have been made available on the college website, mentoring groups and various social media platforms.

Adoption of Outcome Based Education: The college proposes to adopt Outcome Based Education in all academic programmes which will focus on measuring student performance on the basis of learning goals or outcomes at different levels.

POs and Cos for the different courses were received from different department and their attainment was also calculated. This was implemented in short term courses and diplomas under community college.

Strengthening DDU Kaushal Kendra: The institution aims to realize the goal of women empowerment by focusing on their skill enhancement as it is one

The students of various skill oriented courses were provided hands on training/internships in their respective fields.

<p>of the most urgent and effective means of inclusive economic growth. For this purpose, DDU Kaushal Kendra will be strengthened further to achieve the following objectives: • Identification of new sectors of skill development. • Bridging the industry- academia gap • Providing training in market relevant skills that match with the international level and enabling students to become globally employable.</p>	
<p>Mentoring Sessions Focusing on Mental Health: The mentoring sessions will be intensified further to deal with the psychological problems of the students and to improve their mental health.</p>	<p>Mentoring sessions were held to deal with the various problems of the students such as psychological, academics etc.</p>
<p>Digital Initiatives: In sync with nation's march towards digital India, the college will take the following initiatives: • The college is already having its own teaching learning portal i.e. HMVELMS. However it will accelerate the adoption of new digital technologies to deliver education. • The faculty will be motivated to participate in econtent development scheme of MHRD, Government of India. • The college has already initiated the process of online evaluation through HMVe-teacher portal, however its accessibility and usage will be made inclusive. • In order to promote cashless transactions, Digi payment system for payment of admission fee, tuition fee and other charges will be adopted at full</p>	<p>The faculty and students participated in the various MOOCS courses to strengthen their knowledge base.</p>



<p>scale. • Digi locker will be opened for keeping necessary documents of faculty, staff and students required from time to time.</p>	
<p><b>Increasing Global Footprints:</b> The institution will be working towards increasing global footprints by entering into foreign collaborations. The college has already signed MOU with foreign universities in the field of Bio-sciences. It is planning for research tie-ups to cover more disciplines. It plans to boost up faculty exchange and student exchange programmes at the international level</p>	<p>The college entered into foreign collaborations by signing MOUs with foreign Universities.</p>

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Local Advisory Committee	11/04/2024

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Hans Raj Mahila Maha Vidyalaya
• Name of the Head of the institution	Prof. Dr. Mrs. Ajay Sareen
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01812253710
• Mobile no	9781532532
• Registered e-mail	hmv_jal@yahoo.co.in
• Alternate e-mail	hmvjal1@gmail.com
• Address	Mahatma Hans Raj Marg
• City/Town	Jalandhar
• State/UT	Punjab
• Pin Code	144008
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Guru Nanak Dev University Amritsar
• Name of the IQAC Coordinator	Dr. Ashmeen Kaur

• Phone No.	01812253710				
• Alternate phone No.	9855486868				
• Mobile	9855486868				
• IQAC e-mail address	iqachmv@gmail.com				
• Alternate Email address	ashmeenkaur1975@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.hrmmv.org/documents/AOAR/2021-22.pdf">https://www.hrmmv.org/documents/AOAR/2021-22.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.hrmmv.org/academic-calendar23.php">https://www.hrmmv.org/academic-calendar23.php</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A++	3.65	2021	13/09/2021	12/09/2028
<b>6. Date of Establishment of IQAC</b>			01/10/2005		
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<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s)</li> </ul>	<b>Yes</b>

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<p>Health: Considering the fact that good physical, mental health and well-being is a crucial element of sustainable development, IQAC plans certain initiatives in this direction by organizing awareness programmes about health.</p>	<p>In an effort to combine health and taste together, Millet based startup Zaika was launched with a wide range of millet-based meals. Zaika aimed to produce supplement-free products, keeping in mind safety norms while bringing health and soulful food to the table. The students of Home Science Department put on offer an array of regional delicacies with a healthy twist during various events like Foundation Day celebrations, Diwali Exhibition, Hostel Events and many more. The startup received appreciation and awards at various levels. PG Department of Psychology observed World Mental Health Day, World Suicide Prevention Day and organized various workshops to create awareness on mental health. The Department of Physical Education celebrated International Yoga Day on 21.6.2023. The Red Cross Society organized health checkup camps and blood donation camps</p>
<p>Institutional Social Responsibility: In order to enable the students to become responsible, self-sufficient, independent and empathetic global citizens, initiatives in this direction are planned by IQAC.</p>	<p>IQAC introduced the initiative of birthday scholarships named as 'Guru Aashish' whereby the teachers give their voluntary contributions on their birthdays as scholarship 'Maharishi Dayanand Unnat Beti Mission' to needy students. On</p>

	<p>the occasion of Nirwan Diwas of Mahatma Hans Raj Ji, IQAC, Vedic Adhyan Samiti and Sanskrit Department took an initiative and inaugurated "Honesty Shop" in the college hostel on 17 November, 2022. Students can take the things of day to day usage from the shop and keep money on their own honestly. To create voter awareness, voter's day was celebrated on 25th January, 2023 and Pink Polling Booth was established at Hans Raj Mahila Maha Vidyalaya which is a step towards Women Empowerment and Gender Equality and HMV has always been a pioneer in Women Empowerment initiatives. It provided PWD friendly facilities. Volunteers from HMV Task Force and NSS acted as Chon Mittras and had been given special training to help PWD and elderly voter's wheel chairs.</p>
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<p>Strengthening DDU Kaushal</p>	<p>The students of various skill</p>



<p>Kendra: The institution aims to realize the goal of women empowerment by focusing on their skill enhancement as it is one of the most urgent and effective means of inclusive economic growth. For this purpose, DDU Kaushal Kendra will be strengthened further to achieve the following objectives:</p> <ul style="list-style-type: none"> <li>• Identification of new sectors of skill development.</li> <li>• Bridging the industry- academia gap</li> <li>• Providing training in market relevant skills that match with the international level and enabling students to become globally employable.</li> </ul>	<p>oriented courses were provided hands on training/internships in their respective fields.</p>
<p>Mentoring Sessions Focusing on Mental Health: The mentoring sessions will be intensified further to deal with the psychological problems of the students and to improve their mental health.</p>	<p>Mentoring sessions were held to deal with the various problems of the students such as psychological, academics etc.</p>
<p>Digital Initiatives: In sync with nation's march towards digital India, the college will take the following initiatives:</p> <ul style="list-style-type: none"> <li>• The college is already having its own teaching learning portal i.e. HMVELMS. However it will accelerate the adoption of new digital technologies to deliver education.</li> <li>• The faculty will be motivated to participate in econtent development scheme of MHRD, Government of India.</li> <li>• The college has already initiated the process of online evaluation through HMVe-teacher portal, however its</li> </ul>	<p>The faculty and students participated in the various MOOCS courses to strengthen their knowledge base.</p>

<p>accessibility and usage will be made inclusive. • In order to promote cashless transactions, Digi payment system for payment of admission fee, tuition fee and other charges will be adopted at full scale. • Digi locker will be opened for keeping necessary documents of faculty, staff and students required from time to time.</p>					
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<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p><b>Yes</b></p>				
<p>• Name of the statutory body</p>					
<table border="1"> <thead> <tr> <th data-bbox="105 1529 762 1597">Name</th> <th data-bbox="770 1529 1428 1597">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="105 1608 762 1664">Local Advisory Committee</td> <td data-bbox="770 1608 1428 1664">11/04/2024</td> </tr> </tbody> </table>	Name	Date of meeting(s)	Local Advisory Committee	11/04/2024	
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Local Advisory Committee	11/04/2024				
<p><b>14. Whether institutional data submitted to AISHE</b></p>					
<table border="1"> <thead> <tr> <th data-bbox="105 1753 762 1821">Year</th> <th data-bbox="770 1753 1428 1821">Date of Submission</th> </tr> </thead> <tbody> <tr> <td data-bbox="105 1832 762 1899">2022-2023</td> <td data-bbox="770 1832 1428 1899">20/03/2024</td> </tr> </tbody> </table>	Year	Date of Submission	2022-2023	20/03/2024	
Year	Date of Submission				
2022-2023	20/03/2024				
<p><b>15. Multidisciplinary / interdisciplinary</b></p>					
<p>The institution is affiliated to Guru Nanak Dev University Amritsar and is already running</p>					

interdisciplinary/multidisciplinary programmes. The course Computer Science is taught across various programmes like B.Sc (Bioinformatics), B.Sc (Biotechnology), B.Sc (Economics), B.Sc (Fashion Designing), BBA, B.Com, B.Voc ( Web Designing and Multimedia), B.Voc (Journalism and Media) B.Design, M.Voc ( Web Designing and Multimedia), M.Sc (Botany), M.Sc (Bioinformatics), M.Com, M.Sc (Fashion Designing). The course Research Methodology and Statistics are being taught in majority of PG programmes like M.Sc (Bioinformatics), M.Sc (IT), M.Sc (Computer Science), M.Com, MA (Journalism and Mass Communication), M.Voc (Mental Health Counselling), M.Sc (Fashion Designing). The course Personality Development is taught in B.Voc(Fashion Technology), B.Voc (Cosmetology and Wellness). The course Human values is taught in B.Voc (Fashion Technology). The courses Entrepreneurship Development Programme, Business Study, Advertising and Marketing are taught in Bachelor of Design . The courses of Social Sciences are being taught in the Programme of Bachelor of Physical Education and Sports

#### **16.Academic bank of credits (ABC):**

Not Applicable- As New Education Policy is yet to be implemented

#### **17.Skill development:**

The institution aims at holistic development and empowerment of women through education. Focussing on this aspect, HMV is dedicated to provide value-oriented, skill-based, and globally competent education that aligns with the nation's pursuit of sustainable growth and prosperity. The vision of holistic development of its students is realised by offering a well-developed education paraphernalia that nurtures their intellectual, emotional, and physical well-being. This is accomplished through a comprehensive curriculum that combines academic excellence with co-curricular activities such as sports, cultural events, and community service. Recognizing the need of skill-based education in the current scenario, it becomes imperative to enhance the practical skills of the students that are relevant to the evolving job market and them job ready, Skill based education also enables the students to pursue their passion in novel ways rather than sticking to conventional methods. Through specialized courses, vocational training programs, and industry collaborations, we strive to enhance the employability of our graduates and enable them to succeed in their chosen fields. We offer a number of B. Vocs and M. Vocs in Cosmetology, Psychology, Journalism, Multimedia, Fashion Designing, Banking etc.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The core values at our institute are to ensure cultural sensitivity and promote Indian Value system among the generations. It's a proud privilege that we have students from around 15 different states enrolled with us. To accomodate the diverse needs of the students, the subjects are taught in the regional languages along with English. Workshops, seminars, and guest lectures on topics related to diversity, equity, and inclusion is aa regular phenomenon with us. We engage students in meaningful discussions, learn from experts, and broaden their knowledge and awareness of cultural diversity and social issues. Students are encouraged to participate in community outreach program, meditation camps and yoga classes. It is essential that students feel a sense of belongingness and respect so we offer counseling, mentorship programs, and support networks. Students actively participate in monthly havans and recite DAV anthem every day to remain grounded in the rich value system. We actively celebrate the diversity within our institute by organizing cultural events, festivals, and activities that showcase the rich traditions, customs, and heritage of different communities and foster mutual respect, and appreciate the richness of various cultures represented within our college community.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The concept of Outcome Based Education (OBE) has not been implemented in the affiliated colleges of the Guru Nanak Dev University, Amritsar (GNDU), our affiliating university. However, the college has initiated various steps to align its education system with the concept of OBE as recommended by the experts during our external/internal academic administrative audit in the session. Although the curriculum is designed by the University, faculty members being members of Board of Studies contribute to the designing of curriculums and give valuable suggestions for effective curriculum delivery. Under the guidelines of IQAC, the institute has developed programme outcomes (POs) as well as the course outcomes (COs) for each of the courses offered by our college after extensive deliberations among our faculty and other stakeholders. The course content, lessons plans, teaching pedagogies and the attainment measures (direct as well as indirect) are designed keeping in view the respective POs and Cos to make student achieve various goals related to basic skills, life skills, professional skills, intellectual skills, interpersonal skills etc. This system helps us to achieve

specific goals leading to holistic development of the students. In addition, the POs and COs for vocational programmes under DDU-Kaushal Kendra and Community College are aligned with qualification packs (QPs) of Sector Skill Council (SSC) of India as per guidelines of National Skill Qualification Framework (NSQF).

## 20.Distance education/online education:

Online education has undeniably revolutionized the landscape of learning, offering unprecedented accessibility to a wealth of information. The integration of online platforms into traditional educational models has ushered in a new era of blended learning, where the strengths of both digital and face-to-face instruction are harmoniously combined. HMV, recognizing the significance of this paradigm shift, took proactive steps during the COVID-19 pandemic to pioneer the development of online resources. Through its ELMS portal, HMV has not only facilitated its own students but also extended its support to other institutions. This portal serves as a gateway to a treasure trove of educational materials, including video lectures, interactive presentations, and comprehensive learning resources. By embracing technology and embracing the principles of inclusivity, HMV has effectively democratized education, ensuring that learners from diverse backgrounds have equal access to quality learning experiences. In doing so, HMV has set a commendable precedent for educational institutions worldwide, demonstrating the transformative potential of online education in shaping the future of learning.

## Extended Profile

### 1.Programme

1.1 1641

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 3060

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 1665

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 971

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 128

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 128

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>1641</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>3060</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>1665</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>971</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>128</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	128
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	92
Total number of Classrooms and Seminar halls	
4.2	28.96
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	581
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to Guru Nanak Dev University Amritsar and has formulated a well planned and documented process that ensures curriculum planning and delivery in an effective manner. Meetings are held by respective departments to plan and allocate the workload, discuss time table, weekly lesson plans and organize conferences, seminars, workshops, internships, industry based programs etc. for effective curriculum delivery. Students are provided an access to the recorded video lectures and e-modules based on curriculum prepared by faculty through HMV eLMS. The institution adheres to the academic calendar which is framed by IQAC in the last quarter of previous academic session. The institution offers innumerable opportunities to students for participating in various curriculum related activities and motivates the students to enroll themselves in courses available on SWAYAM and NPTEL. The institution has a digitalized library enriched with latest books required for effective curriculum delivery. Furthermore,



central library provides plethora of books along with INFLIBNET, DELNET facilities. For the visually impaired, talking books are recorded and edited in Drishti Technology Centre for the Physically Challenged. IQAC conducts Academic audit of all the departments annually. There are 33 subject societies which plan various co-curricular activities for the students throughout the session.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar which is framed by IQAC in the last quarter of previous academic session and uploaded on college website. The institution aims at holistic development of the students and takes keen interest in CIE. At the time of admission, the counseling desk offers psychometric testing facility for the assessment of students' intelligence, aptitude, interest & personality. The diagnostic assessment is done by faculty in classroom through interaction and class tests. Mentor-mentee system is a unique procedure for SWOC Analysis and assessing overall personality of the students. The assessment of learning levels is further followed up by faculty, thus facilitating the operational methodology for proactive formative assessment. Advanced learners are provided extra study material so that they may bag university positions. Slow learners are motivated and provided extra classes to upgrade their performance. Students are encouraged to enroll in courses offered by SWAYAM, NPTEL and in various competitive examinations. The output is noticeable by the increase in the number of students clearing such exams. The institution takes pride in having maximum number of university positions and distinctions in GNDU examination every year. To enhance the ethical and social development of students, special days are celebrated.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**24**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

19

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2640

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is dedicated to promoting Professional Ethics, Gender Equality, Human Values, Environmental Awareness, and Sustainability. The academic curriculum, developed by G.N.DU., and certificate programs offered by the institution, aim to educate students on these issues. Various groups such as the Women Empowerment Cell, Equal Opportunities Cell, Environmental Club, and others engage students in projects and extracurricular activities to foster social responsibility. Gender Sensitivity: Celebrations of events like International Women's Day, International Men's Day, seminars, and workshops create an environment conducive to holistic growth. Professional Ethics: Students are taught the code of professional ethics through curriculum, workshops, seminars, and displays on the college website. Environment and Sustainability: Eco-friendly practices like Green-Diwali, Organic-Holi, tree-planting drives, water harvesting, and eco-conscious fashion shows raise awareness

among students. Additionally, events like Earth Day, National Science Day, World Sparrow Day, and Water Day ensure student participation in building a sustainable ecology. Human Values: Values such as liberty, equality, and justice are instilled through discussions and activities like blood donation camps, open mics, weekly havan Yajnas and nukkad Nataks.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

558

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

2589

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**      **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%201/1.4.2%20PDF%20Files/">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%201/1.4.2%20PDF%20Files/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**      **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%201/1.4.2%20PDF%20Files/">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%201/1.4.2%20PDF%20Files/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

3060

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1665

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the time of admission, students are offered psychometric tests to gauge their IQ, aptitude, interests, and personalities. First-year students take part in an orientation session at the beginning of the semester to inform them of all the systems and practices for teaching and evaluation. The diagnostic evaluation is carried out by the teachers through class examinations, group discussions, quizzes, and aptitude tests in addition to looking at the qualifying examination percentage. The mentor in charge keeps track of their development and clearly identifies the students' learning levels, making it easier to use the operational technique for proactive formative evaluation. Following a diagnostic evaluation, a formative assessment based on subject-matter comprehension is conducted.

Remedial and bridge classes are set up to teach technical and challenging concepts to slow learners. The advanced students receive special attention based on their perform university exams. They are encouraged to take part in MOOCs, short-term research projects, participate as well as present their work in conferences, seminars, workshops, trainings, internships etc. In

addition, the students are mentored to contribute book chapters and research papers. Peer learning and altered teaching strategies help the creation of a suitable learning environment for the students with special needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3060	128

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts a student-centric philosophy, keeping the best interests of the students at the forefront of all policy development and decision-making. Teaching in the classroom is supported by a lot of practical experience.

To promote participatory learning, techniques including group discussions, role plays, mind maps, paper presentations, audio visual presentations, brain storming exercises, flipped classrooms, fish bowl teaching, problem solving, project-based learning, mock drills, simulations etc. are frequently used. Additionally, the students receive training in writing articles for newspapers, college magazines, and scholarly journals.

To make experiential learning both a component of and outside the curriculum, field trips, educational excursions, industrial visits, site visits, surveys, guest lectures, projects, internships, seminars, webinars, online sessions, workshops, and interactive sessions are organized.

Departments put on training sessions, roundtable discussions,

colloquia, lectures combined with demonstrations, and practicums where students also participate in problem-solving and problem-analysis. The College has many MOUs with the partner industries, institutes and organizations for support and training.

In addition to the traditional curriculum, the college has evolved a number of student-centric teaching methodologies through its innovation and incubation cells. The students take part in volunteer work in the community in association with NGOs, the District Administration, and MHRD initiatives.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college offers a wide range of educational services to impart knowledge to the students using a variety of methods, including ICT enabled classrooms, smart classrooms, LCD Projectors, e-Books, e-Pathshala, digitalized library, audio-video tools, which foster interest and encourage inquisitiveness among students, making teaching effective and teaching-learning process more fulfilling by creating the learner-centric environment. Teachers and students frequently use desktops, laptops, pendrives, digital cameras, microphones, i-pads, and other ICT tools. Students are encouraged to enrol in concurrent online courses offered by various agencies such as NPTEL, SWAYAM, Future Learn, Coursera, UDEMY etc.

Regular training of the teachers in ICT tools is carried out to update their ICT skills and to keep pace with the latest technology. To improve the academic and professional capability of the students and faculty, the institution periodically updates its collection of licensed and open-source software. In order to facilitate learning, research, and academic endeavour, faculty members and post graduate students are enrolled with INFLIBNET.

HMV E-Learning Management System (eLMS) is well equipped with an e-media center where a collection of video lectures, lesson plans and e-modules prepared by the faculty is maintained



regularly and made freely accessible to the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

128

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

128

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

39

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1508

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college maintains an organized and explicit internal assessment system in accordance with the rules set forth by the affiliating university.

The University has no provision for internal assessment in the form of any credit in the maximum marks for any of its courses except for B.Sc. Fashion designing in which marks are allotted on the basis of attendance, file work, practical efficiency and participation in departmental activities (20% each). However, some of the courses involve indirect internal assessment carrying weightage in the maximum marks of respective courses. For the students of B.Com, B.B.A, M.Com, M.Sc. Botany, M.Sc. Bioinformatics and PG Diploma in Business Management, the assessment is in the form of a Seminar Paper while for B. Design and B. Design (Multimedia), project report is required to be submitted. The students are guided about the structure, format

and the ethics involved in project work and the evaluation parameters. The teachers help and guide the students to choose topics based on their interest as well as the latest trends. Seminar/project submission guidelines and schedule is displayed on the notice board. The awards are submitted to the HODs for moderation before being finally uploaded to the university portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/2.5.1/">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/2.5.1/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a Dean Examination who serves as the Controller of Examination in order to maximize transparency and efficiency in examination-related matters. The mentors advise the students of the dates for internal and external exams as well as reappears by posting a date sheet on the college website, in the information area of the college, and via WhatsApp groups.

Within two days of the results being announced, students may complain to the relevant faculty about any irregularities in their mid-semester test results. The rewards and attendance information are communicated to the student's guardians via SMS and letters. The Exam Grievance Redressal Committee handles complaints involving projects, assignments, and internships.

Grievances about University Examinations are handled urgently and must be submitted to the appropriate university official within three working days. On the same day that the letter addressing the disparity is addressed to the Controller of Examination, GNDU, Amritsar, the complaint regarding the question paper's setting is promptly resolved. The University offers a window time of 21 days following the announcement of results for filing a complaint regarding results.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/2.5.2/">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/2.5.2/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The course content for undergraduate and postgraduate programs is assigned by Guru Nanak Dev University, Amritsar. The college adopted Outcome Based Education (OBE) as reference point to formulate graduate attributes and qualification descriptors since our external academic administrative audit in session 2017-18. This has enabled students, parents and employers to understand the nature and level of learning outcome. POs were derived from the education policy of India, keeping in mind the articulation of essential learning outcomes associated with programmes of study. COs were derived from course content of affiliating university by the faculty in consultation with HODs and were later approved by Academic Council and IQAC of the college. The POs and COs for vocational courses under DDU-Kaushal Kendra and Community College are aligned with qualification packs (QPs) of Sector Skill Council (SSC) of India as per guidelines of National Skill Qualification Framework (NSQF). The PO and COs are communicated to students and teachers through different means. The POs and COs are shared by the HOD with all the teachers so that they can plan their teaching lessons as per the desired outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

There is a structured and efficient mechanism for attainment of the Programme Outcomes (POs) and Course Outcomes (COs) in the college.

Direct attainment is evaluated on the basis of result of Mid-Semester and Final Semester Examination conducted by college and university respectively. CO attainment is evaluated through assignments, seminars, viva voce, oral/written tests etc. The Mid-Semester Examination and the written class tests are conducted according to the examination pattern followed by the affiliating university to help the students to prepare and perform better in the final examinations. The CO attainment in terms of analytical and creative thinking of students is carried out by project review committees, models, charts and PPTs of original and novel ideas.

Indirect attainment is evaluated through graduate exit survey methodology. PO mapping for PG classes is carried out by getting exit feedback-PO correlation on Likert scale. PO attainment level is fixed arbitrarily in consultation with IQAC. The measured percentage of each PO is calculated and attainment is determined quantitatively. A qualitative analysis is done on the attainment of COs for the course by the faculty after course completion. The observations, actions taken and actions needed to be taken and recommendations are reported to IQAC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/2.6.2/">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/2.6.2/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

946

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/Annual_Report_2022-23.pdf">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/Annual_Report_2022-23.pdf</a>

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%201/1.4.2%20PDF%20Files/2022-23%20Students'%20feedback%20Analysis.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1500000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="http://www.serbonline.in">www.serbonline.in</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has established Innovation Cell, IPR Cell, Entrepreneurship Development Cell, Skill Development, Incubation Centre & Research-Promotion Cell. E-media Centre of the college helps in widespread transfer of knowledge.

IIC:HMV-IIC has received Gold star rating from Innovation Cell-MoE and has bagged Performer Institute status in ARIIA-Rankings. HMV-IIC was invited to present their innovations in Akhil Bhartiya Shiksha Sammellaninaugurated by Hon'ble Prime Minister, Shri Narendra Modi at Bharat Mandapam, Pragati Maidan, New Delhi. They also participated enthusiastically in Regional Meet at Chandigarh and showcased the innovative ideas of students.

Skill development and incubation centre: Micro-entrepreneurial skills are taught to students through various value added programmes, short term courses and camps on skill-based

programmes. 'Earn while you learn' scheme is successfully implemented through college boutique, saloon and various startups.

Research Promotion Cell: National and International events are organised to kindle the spark of research amongst the students. Various schemes like DBT-Star Scheme, DST-CURIE, EEP-PSCST strengthens the research aptitude of students.

Entrepreneurship-Development Cell: Regular programs like Seminar on "Wake up The Entrepreneur In You: A Mission for Self Reliance", Motivational Talk by Successful Entrepreneurs, Panel discussion on "Women Empowerment & Entrepreneurship", visits to Incubation Centre are organized to create entrepreneurial culture.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

30

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8



File Description	Documents
URL to the research page on HEI website	<b>Nil</b>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

42

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**NSS Unit organised free Eye check-up and blood donation camps for students and public. In a unique Super Pink Polling booth**

established at HMV, HMV-students acted as Chon Mittras and helped PWD and elderly voters with wheel chairs. HMV-Volunteers participated in Voter awareness Walkathon to motivate young voters. They also organised Voters Awareness Rally.

Stubble burning awareness camp was organized in village Gakhal. NSS volunteers celebrated Christmas with the inmates of 'Apahaj Ashram'. Van-Mahotsav was organised and trees were planted in and around college campus by HMV students. More than 500 students participated in International Yoga Day celebrations. Stem Cell Awareness Drive was organised in the college where students registered as stem cell donors. Medical Check-up Camp on Adolescent Health and Gynae Problems was organized by Red Cross Society. An awareness seminar on Good Health- Path to Happiness was also organised by the YRC. Workshop on Millets in Gillan Village was organized by UBA. A Sensitisation Drive: A Compassionate step towards inclusion was organized for visually-challenged. a workshop on 'Building Resilience and Enhancing Self Confidence' was organised for mental strength of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through

**NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

47

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

4743

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

66

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The lush green campus of HMV spread over 28.6 acres, Itexhibits architectural diversity as it evolved from a single building in the year 1957 to a multi-building structure at present. Famous for its green ambience, the serene campus is home to a large number of old and rare trees, keeping intact the goal of ecological sustainability. Majestically overlooking this grand green bio-diversity are the Arts Block, the Science Block, the Vidyavati Anand Commerce and IT Block, the Skill Development Centre, and the Mahatma Anand Swami Performing Arts Block.

The college has well ventilated, well-lit classrooms, tutorial rooms and laboratories have adequate seating capacity. There are

92 class rooms with 58 ICT enabled, 12 smart classrooms, 57 well-equipped laboratories, six conference halls including Board Room and IQAC Room, Media Center, Radio Awaaz and Music Studio. There are 581 computers, 43 printers, 10 scanners. The campus has the Wi-Fi facility with 140 Mbps bandwidth along with surveillance system.

The college Library offers DELNET Facility, INFLIBNET Facility and has an open shelf system with 1,05,520 books, 112 periodicals, Audio-Video aids, Talking Books for visually impaired, AC reading rooms, peace zone, Periodicals Section, Book Bank Area and a centralized computing facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.1.1.docx">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.1.1.docx</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In the field of Sports and Cultural Activities, HMV holds the record of contributing 24 times with maximum points to the winning of Makka Trophy by GNDU; in producing Padma Shree Awardees, Arjuna Awardees and players of International and national repute. The college has immensely contributed towards classical and folk music and dance, dramatics, fine arts, debates and declamations. The credit goes to the best infrastructure and excellent coaching provided by the college for sports and cultural activities.

The sports infrastructure include tracks, grounds, shooting ranges, courts, pitches, wrestling arena, mats, gymnasiums and a world class swimming pool. We have tie ups with Sant Seechwal Water Sports Academy, Talwara, for water games and with GNDU for cycling velodrome. The sports students are given full fee concessions, free diets, and a separate residential wing in the hostel.

Central to the institutional cultural activities is the college auditorium 'Ragini' with a seating capacity of 1000. Institution also has - SDC Conference Hall and IT Conference hall for literary events, open air theatre in the hostel, the college

**lawn with a stage facility, Prayer Meeting Area, Green corners for Nukkad Nataks, VirsaVihar and recording studios.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.1.2.docx">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.1.2.docx</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**58**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<b>Nil</b>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**17.22**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The control system of the Swami Dayanand Library of our college is managed by Alice for Windows. The soft link Asia Pvt. Ltd. system produced this integrated library management system. It has been designed efficiently to meet the requirements of the library.

Alice for Windows comprises modules for acquisition, circulation, management (cataloguing), reports and utilities. Alice also has an OPAC module that allows access for searching any book in the library. Student friendly feature of Alice is that it has search options for author, title, subject, keywords, topic, publisher, ISBN, call no., barcode and accession number. Inquiry module of Alice also supports viewing multimedia files. There is no need to rebuild the index to view any resource in inquiry as automatic indexing is done. Alice can catalogue electronic files including documents and HTML files. The librarian can check the status of books and details of the borrower through Inquiry module.

The college constantly aims at having maximum facilities to automate the library into computerized systems.

Name of the ILM Software:

Alice

Nature of automation:

Fully Automated

Version:

6.00.022

Year of Automation

2002

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.2.1/">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.2.1/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.66

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

105



File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Adequate IT facilities are available in the college. It holds an agreement with Reliance Jio for Wi-Fi accessibility. There is 140 Mbps leased line for uninterrupted internet facility.

The college is fully secured with the cameras which are operational 24\*7. The recording gets stored in control center. The display of the cameras is also available on LEDs at various points in the college.

The college has 58 ICT enabled rooms and conferences halls in the campus in which smart boards/LEDs/LCDs are being used. The college has installed a number of LCD screens in the college campus for dissemination of information.

To increase user friendliness and ease of use, the website is upgraded with the latest tools by ISOLS Group Private Limited which uses the open Source Technologies PHP, MySQL etc.

Workshops and Faculty Enrichment Programmes are organized for staff to acquaint them with research techniques, data analysis, online information sourcing, Microsoft Office, Adobe Photoshop, Corel Draw and Flash.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

581

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

17.22

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college maintains physical, academic and support facilities by formulating well studied systems and procedures. The Principal, in consultation with Dean, Campus Maintenance, takes required initiatives for maintenance and renovation of the infrastructure. The college has constituted a Maintenance Committee, which is headed by Office Superintendent and Overseer Coordinates. At micro level the responsibility of maintenance

lies on the In-charges of various facilities. The faculty members perform annual Stock Verification. The college arranges for regular service of solar panels, paper recycling unit, Diesel pump, Generators, water tanks, ROs and laboratory equipment. The college has an Annual Maintenance Contract (AMC) and UGC funded IMF facility with a full time operator, for the maintenance of scientific instruments and electronic hardware.

Individual Login IDs and Passwords are issued to all members for accessing e-resources in the library. The students are motivated time to time to inculcate the habit of visiting library in their free periods. Allocated Budget, is provided for the maintenance and up gradation of labs. A provision of 10% +/-, is kept for miscellaneous expenses.

The Sports Facilities are maintained under the supervision of In-charge, Sports. College Sports Academies has collaborations with other sports academies and institutes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.4.2.docx">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.4.2.docx</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

855

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1484

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2854

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2854

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

215

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

181

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

18

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student Council is a bridge between the students and the administration and assists in organizing various events. Volunteers follow a strict code of ethics, maintain order and carry out programmes in the spirit of the institution and the welfare of the community. The council holds morning assembly, coordinates awareness campaigns, organises major annual events and commemorates important days. They attend meetings of IQAC as well.

The council is headed by two head girls (PG, UG), 8 joint and 8 assistant head girls along with separate head girl, joint head girl and assistant head girl of hostels. 15 members of HMV Task Force, Discipline Committee and class representatives work in coordination with the Student Council and help in creating a decentralized and democratic setup. They also help in addressing the grievances of students by collecting their feedback.

The Council's installation day is celebrated as Alankaran Divas. As a novel initiative, student council introduced T-shirts

labelled 'Proud HMVians'. Each Academic and Beyond the Curriculum society is headed by a secretary, assistant secretary and joint secretary selected by the teacher-in-charge on the basis of the student's caliber and interest. Final selection is done by Academic Council with the head of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

45

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

HMV Alumnae Welfare Association has been actively working since 2001 and was registered on 5th April 2017. It aims to unite and strengthen ties between alumnae and Alma Mater. The graduates and post graduates are registered as life members as well as annual members. Till date, 153 alumnae have registered as life members comprising of eminent personalities working on dignified positions.

The Association collects Alumnae's suggestions in the form of



feedback for the development of the institution. The Alumnae Association conducts the following events to foster a sense of unity:

- Organises 'Punarmilan', the Annual Alumni Meet on 3rd Saturday of April (since 2017) every year
- Organises meetings of the members to discuss important agendas
- Invites alumnae and former faculty members to participate in major events and motivates them to contribute for student welfare funds
- Arranges Motivational Lectures of the Alumni in their field of specialization and choice
- Provides services as guest faculty through its learned members
- Organises campus visits of the Alumni
- Maintains Database of the Alumni registered

The alumnae significantly help in organizing placement drives, training programs, framing curriculum of skilled courses. They also play a pro-active role in the effective functioning of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year C. 3 Lakhs - 4Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission

of the institution

Nestled in the vibrant and verdant environment, Hans Raj Mahila Maha Vidyalaya stands as a beacon of empowerment since its inception in 1927. Under the nurturing guidance of the DAV College Managing Committee, New Delhi, this esteemed institution has been a steadfast advocate for women's education, fostering a legacy of enlightenment and progress.

The institution's goals, as articulated by its great founder, are in line with the ethos of DAV movement.

Our vision statement is:

"Value oriented, skill based and globally competent education in sync with nation's march towards growth and prosperity."

Our Mission is:

"Women education focusing on development and empowerment"

The leadership at Hans Raj Mahila Mahavidyalaya strives to foster an inclusive and transparent governance model, embracing the voices of all stakeholders in a harmonious and participatory manner. Decisions are crafted through interactive communication, considering diverse perspectives to ensure accountability and receptiveness.

The Institutional Quality Assurance Cell (IQAC) and annually formed committees play pivotal roles in decision-making, while administrative authority is delegated to thirteen Deans, the IQAC Coordinator, PRO, respective Heads of Departments (HODs), faculty, staff, and student representatives. Policy formulation involves the confidence and collaboration of all stakeholders, embodying a democratic ethos.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Foundation Day of HMV stands as a shining example of participative management, where every member of our diverse community, from top to bottom, came together in a celebration of unity and service. At the heart of this annual tradition is the recognition and honour bestowed upon employees who have dedicated an impressive 25 years of their lives in service to our institution.

Amidst the jubilant atmosphere, it were the students who truly were the driving force behind the success of the event. From planning and coordination to execution and performance, students played a pivotal role in every aspect of the event, infusing it with youthful energy and spirit.

As part of our commitment to community service, Foundation Day also served as a platform for meaningful engagement and reflection. Pledges were made to uphold principles of environmental stewardship and combat food wastage, underscoring our collective responsibility towards building a more sustainable future. In the spirit of unity and service, Foundation Day brought together employees, students, and stakeholders from all walks of life, fostering a sense of belonging and camaraderie that transcends barriers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Perspective/Strategic plan and Deployment documents are available in the institution.
- The institution follows strategic planning to inculcate 3R principle of waste-management. In particular paper was put to effective use through the principle of reduce, reuse and recycle. The usage of paper is already reduced to the minimum and all the notices are circulated in digital form. Waste paper is recycled and made into files and cards. The Best wishes cards distributed to students during examination time this session were made from recycled paper. The certificates of different events were

prepared from recycled paper. Apart from this other measures of waste-management are also put to effective use. Waste and grey water is reused for watering plants and mopping. The wet & dry waste is source segregated in red, blue and green dustbins. Plastic bottle crusher, garden waste mulcher, solid waste management unit, incinerators, recycling unit, vermicompost unit, rain water harvesting units are put to effective utilization. Waste wood, Iron, Cardboard, Paper, Clothes, Rubber, etc. are reused in the institutionalEco-Park.

#### PERSPECTIVE PLAN (2020-25)

- The college has a perspective plan of development which was reviewed in 2020 as per the needs of learners keeping in view the higher education policies of the nation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.hrmmv.org/documents/PERSPECTIVE%20PLAN%202020-25.pdf">https://www.hrmmv.org/documents/PERSPECTIVE%20PLAN%202020-25.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governance structure of the college operates on a three-tier system, ensuring effective oversight and coordination. At the apex, the DAV College Managing Committee, New Delhi, provides overarching guidance. Locally, the Chairman-led Local Committee facilitates essential coordination. Institutionally, administrative duties rest with the Principal, supported by the IQAC, wherein stakeholders are represented, influencing institutional policies.

Various academic and administrative committees, such as the Advisory Committee, Academic Council, Faculty Council, and Faculty and Staff Council, contribute to decision-making processes. Academic departments are led by Faculty In-charges, with Heads and faculty overseeing academic and co-curricular activities. Additionally, 39 subject societies and clubs, with student office bearers, operate under the guidance of In-

charges, organizing diverse activities.

This balanced approach fosters autonomy and accountability, fostering a collective commitment to goal achievement. Recruitment, service, and promotions adhere to regulations set by UGC, DPI (Colleges), Govt. of Punjab, GNDU, Amritsar, and DAU, ensuring fairness and compliance.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.hrmmv.org/documents/organogram.pdf">https://www.hrmmv.org/documents/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**      A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

#### Teaching

An array of welfare initiatives enriches the professional experience of our staff, fostering job satisfaction and motivation:

- HMV Staff Welfare-Society(Registered)

- Well-equipped staff-rooms
- Dedicated Spaces for Heads & Deans
- Resource-rooms, open-access library and research-cabins with INFLIBNET
- Wellness amenities including Fitness Zone, Peace Zone, Counseling Cell, Medical facility and Health Centre
- Duty-leave, maternity-leave, other leaves as per norms
- Benefits like CPF, gratuity, leave encashment
- Group-insurance, provident-fund loan facility
- PNB Banking Services offering locker-facilities and E-lobby
- Guest-House, telephone and transportation facilities
- On-campus cafeteria
- Recreational facilities like swimming-pool, indoor-games, boutique, Beauty & Wellness services at subsidized rates
- Concessions for wards in accordance with DAVCMC norms
- Accommodation for outstation faculty
- Reserved admission quota for DAV wards
- Subsidized accommodation at the DAVCMC guest house
- Health-oriented initiatives including vaccination-camps, sanitizers, masks, organic-vegetables at subsidized rates.

#### Non-Teaching

#### Additional welfare provisions for non-teaching staff:

- Complimentary coaching-sessions for non-teaching staff preparing for exams
- Wards granted free-ship benefits
- Free accommodation

- Supporting Staff provided with uniforms, Diwali gifts
- Emergency transportation services offered at no cost
- Permission for pursuing further studies alongside employment
- Monthly Havana-Yajna ritual and birthday gifts
- Medical facilities and health-centers
- Exigency fund assistance for unforeseen circumstances

File Description	Documents
Paste link for additional information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%206/6.3.1_Welfare%20Measure%20s.pdf">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%206/6.3.1_Welfare%20Measure%20s.pdf</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

24

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

27

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has implemented a comprehensive system for regular performance evaluation of both faculty and staff.



For faculty members, the Performance Based Assessment Score (PBAS) framework, in accordance with UGC Regulations, 2010 and subsequent amendments, is utilized. Annually, faculty members submit PBAS forms, which cover various aspects including teaching, learning evaluation, professional development, co-curricular and extension activities, research, and contributions to college administration. Feedback from different stakeholders is also incorporated into the assessment process.

Non-teaching staff performance is assessed through Annual Confidential Reports (ACRs). Evaluation involves input from the office Superintendent, administrative head of the employee, and the Head of the teaching department associated with the employee. The Principal evaluates ACRs and considers informal feedback from students, either obtained directly or through suggestion boxes, regarding the quality of services provided by the staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution receives salary grants from the Punjab government for grant-in-aid positions and obtains scholarships from various funding agencies such as UGC, DBT, DST, ICSSR, and the National Commission for Women. To uphold financial accountability, the institute undergoes both internal and external audits conducted by qualified authorities on a routine basis.

For internal audit:

- Budget approval for self-financed courses is secured through the local committee and DAVCMC, New Delhi.
- Certified Chartered Accountants, deputed by DAVCMC, conduct financial audits of self-financed courses.

- Expenditure on major projects is sanctioned by DAVCMC.
- A senior faculty member serves as Bursar, overseeing bill verification alongside the Superintendent of Accounts.

External audit of government funds occurs at three tiers:

- Finance Department, Govt. of Punjab.
- Accountant General's office.
- DPI (Colleges), Govt. of Punjab.

Audit of funds allocated for SC/ST students is conducted by the government's finance department or designated committee. DPI colleges oversee compliance audits to ensure adherence to regulations.

External audit of funds from funding agencies involves:

- Utilization audits by Chartered Accountants.
- Submission of Utilization Certificates to funding agencies for transparency and accountability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

474530

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute has established a Grants Committee, led by a senior faculty member serving as the Grants Coordinator, to secure funds from diverse sources:

- Grant-in-aid from the Government of Punjab, following DPI (Colleges) regulations, including deficit grants for grant-in-aid positions.
- Grants from esteemed funding agencies such as MHRD, UGC, DBT, DST, ICSSR, and the National Commission for Women.
- Generous contributions from various stakeholders, including MLAs, Ministers, MPs, Alumni, local committee members, industrialists, and philanthropists, to support women's education.
- Revenue generation from self-financed courses through admission fees, tuition fees, and other funds.
- Miscellaneous income sources, including revenue from NTA examinations, hostel fees, multi-gym, indoor stadium, swimming pool, etc.
- Contract earnings from canteens, messes, bookstores, parking areas.
- Rental income from the utilization of Ragini Auditorium by institutions, NGOs, and local administrations.
- Contribution from the senior secondary wing within the institute premises.
- Revenue from consultancy and services provided by departments

such as Fashion Designing, Home Science, Cosmetology, JMC, Multimedia, Design, and Fine Arts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Through its annual academic audit, IQAC upholds excellence in teaching and learning standards. This audit, conducted at three levels—Departmental, Faculty, and External—ensures comprehensive oversight.

Department Heads submit structured assessment reports, covering academic flexibility, teaching methodologies, infrastructure, faculty and student profiles, and learning outcomes. An Audit Team, comprising Deans and senior faculty appointed by IQAC, conducts the audit, culminating in a SWOC analysis discussion with the Chairperson. Valuable suggestions for improvement are provided.

Similarly, faculty members submit self-assessment forms to IQAC, forwarded to the Principal after meticulous verification. Quality parameters like teaching effectiveness, professional development, research contributions, and administrative involvement are considered.

External experts conduct audits to enhance standards, with faculty embracing their recommendations for continual improvement, aiming to meet global benchmarks.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

Within an ICT-driven educational landscape, the COVID era has spurred a transformative shift from traditional to contemporary methodologies. Two instances of institutional reviews and pedagogical reforms are:

Enhanced IT infrastructure utilization:

- Integration of smart boards
- High-speed LAN/WiFi at 55mbps
- Library providing 24/7 access to e-content
- Development of e-content
- Introduction of the hmv e-LMS platform
- Adoption of online attendance and award submission systems
- Utilization of software for statistical analysis
- Integration of digital visualizers to elucidate critical concepts and visuals

Transition towards student-centered pedagogy:

- Utilization of interactive boards in smart classrooms
- Facilitation of participatory learning through online conferences, seminars, and workshops
- Integration of technology-based teaching through PowerPoint presentations
- Promotion of group discussions, role-play, mock sessions, advertisement campaigns, and quizzes
- Utilization of digital visualizers for diagrammatic representations
- Implementation of cognitive teaching techniques using imagery for enhanced memorization

- Utilization of e-modules and computational tools for learning
- Engagement in video conferencing with renowned resource persons for virtual learning
- Encouragement of research projects and innovative experiments in science for experiential learning
- Cultivation of a knowledge-seeking culture through library resources, including books, journals, and e-resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.hrmmv.org/documents/annual%20report.pdf">https://www.hrmmv.org/documents/annual%20report.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is affiliated with GNDU, Amritsar, offers a curriculum encompassing various gender-related themes. Regular events focussing on health risk behaviours, women's healthcare, legal rights, entrepreneurship, and gender equity are conducted.

#### Safety and Security:

Committees like Grievance Redressal, Anti-Ragging, and Anti-Sexual Harassment ensure safety. Security measures include CCTV monitoring, regular police patrols, and stringent entry norms.

#### Counselling Services:

Comprehensive counselling services cover academic guidance, career counselling, and personal development. This includes vocational counselling, career workshops, and individual/group counselling sessions.

#### Facilities:

The institution provides spacious common rooms, daily radio Awaaz broadcasts, and Book Nest facilities. Dedicated cells focus on women's empowerment and gender sensitization. Additionally, the curriculum integrates education on drug abuse prevention.

In summary, the institution prioritizes a safe, inclusive environment, offering robust support services and facilities to foster holistic development, particularly emphasizing gender-related issues.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.hrmmv.org/documents/AOAR-2022-23/Criterion%207/7.1.1/7.1.1%20file%201.docx">https://www.hrmmv.org/documents/AOAR-2022-23/Criterion%207/7.1.1/7.1.1%20file%201.docx</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.hrmmv.org/documents/AOAR-2022-23/Criterion%207/7.1.1/7.1.1%20file%202.docx">https://www.hrmmv.org/documents/AOAR-2022-23/Criterion%207/7.1.1/7.1.1%20file%202.docx</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**The college adopts a holistic waste management approach, crucial for sustainable development.**

**Solid waste is meticulously segregated into biodegradable, non-biodegradable, and hazardous categories. Biodegradable waste undergoes vermicomposting, while one-sided paper is reused in offices. Broken furniture is repaired and reused, while irreparable items are disposed of to vendors.**

**Liquid Waste Management efforts include preventing water leakages and utilizing rainwater through harvesting units. RO waste water is repurposed in hostels, while AC condensation water is used for plant irrigation.**

**In the chemistry labs, solvents are recovered after performing reactions by distillation in pure form, and they are further**



used for reactions.

Bio-medical waste is segregated and disposed of responsibly, with dedicated incinerators installed.

For E-Waste Management reparable electronic items are reused or donated, while obsolete systems are sold through authorized channels.

Among the Recycling Systems Paper waste is recycled on-site, and garden waste is composted. Plastic bottle crushing facilities are available. These initiatives contribute to waste reduction. Creative reuse initiatives and responsible disposal complement these efforts.

The college embraces solar energy, energy-efficient lighting, and rainwater harvesting. Green transportation promotion ie use of e-vehicle and reducing single-use plastics further the commitment to sustainability.

Environmental education is integrated into the curriculum, fostering a culture of eco-consciousness among students.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Hans Raj Mahila Maha Vidyalaya (HMV) follows the educational principles of the Vedic vision and Swami Dayanand's ideology, prioritizing inclusivity and universal values like truth and justice. The college ensures an equal and supportive environment**

for students from diverse states, offering transportation, scholarships, and financial aid to bridge the rural-urban gap and assist economically disadvantaged students. Through initiatives like "Earn while you learn," students can manage their finances while studying. Admissions are transparent and equitable, fostering equal opportunities for all. Collaborative learning and peer mentoring promote a sense of community, while cultural diversity is celebrated through dance, music, and language training in Punjabi, Hindi, Sanskrit, English, and French. This multilingual approach encourages global citizenship. HMV's holistic education aims to cultivate well-rounded individuals capable of positively impacting society. By emphasizing inclusivity, cultural diversity, and language proficiency, the college provides a comprehensive educational experience, nurturing students to become socially responsible citizens.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

HMV prioritizes educating its staff and students on constitutional commitments, rights, and responsibilities. It actively engages in government-led programs and organizes events honoring national identity, such as Independence Day and Republic Day. Teacher and non-teaching employee unions ensure rights awareness and accountability. A Legal Literacy Cell safeguards student and employee rights.

The college fosters a strong sense of national pride by prominently displaying the Preamble, Fundamental Rights, and Fundamental Duties of the Indian Constitution in its library, college and hostel receptions, and during special assemblies held on Constitution Day. The National Anthem is also sung at the end of every weekly assembly and formal functions of the college. Speeches by students on significant historical dates emphasize patriotism, projects like Swacchta drives promote eco-consciousness, while celebration of fresher day and Pratiabhar

underscores unity and respect.

An eco-park utilizes waste for campus beautification, advocating sustainable practices and student responsibility

In conclusion, HMV adopts a holistic approach to instilling values of responsible citizenship, by emphasizing constitutional values, environmental stewardship, social harmony, and global awareness. These efforts nurture individuals committed to making a positive impact on the world.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/7.1.9%20Details%20of%20Activities.docx">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/7.1.9%20Details%20of%20Activities.docx</a>
Any other relevant information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/7.1.9%20%20Any%20other%20relevant%20information.docx">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/7.1.9%20%20Any%20other%20relevant%20information.docx</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Hans Raj Mahila Maha Vidyalaya blends modern education with traditional values, emphasizing India's cultural richness. National days like Republic Day and International Women's Day, alongside local festivals such as Gurupurab, are observed with fervor. Through public speaking and competitions, students raise awareness about these events, instilling a sense of pride in their heritage. Environmental consciousness is fostered through Green Holi and Green Diwali celebrations, promoting sustainability and sisterhood. The student council ensures dissemination of information through morning assemblies and street plays. Even resident scholars actively participate in commemorating these occasions in the hostel's prayer hall. This holistic approach not only connects students with their cultural roots but also instills a sense of responsibility towards the environment and society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice I:**

**Title: Women's Empowerment through Skill Enhancement**

**Objectives:**

- Bridge the industry-academia gap
- Create financial opportunities for improved livelihoods

**Contextual Features:**

The college faces challenges from patriarchal social structures, high immigration rates, and a shortage of skilled workers.

**The Practice:**

Offer skill-enhancement courses recognized by the Sector Skill Council of India.

**Evidence of Success:**

Achieved A++ score in NAAC 3rd cycle and awarded College of Excellence by UGC and ASSOCHAM.

**Problems Encountered and Resources Required:**

Challenges include changing mindsets and acquiring resources for state-of-the-art industry partnerships.

**Conclusion:**

HMV remains committed to providing excellent employment opportunities, contributing to women's empowerment and societal advancement.

**Best Practice II:**

**Title: Moving towards Effective Paperless Office**

**Objectives:**

- Enhance efficiency
- Improve information security and accessibility
- Contribute to environmental sustainability

**The Context:**

Addressing deforestation and climate change impacts through a paperless office approach.

**The Practice:**

Implementing WhatsApp notices, utilizing digital platforms for attendance, assessment, leave management, and official correspondence. Emphasizing paper recycling.

**Evidence of Success:**

Notable reduction in paper usage, streamlined information dissemination, and enhanced office efficiency.

**Problems Encountered and Resources Required:**

Challenges include shifting mindsets, providing technical training, and acquiring necessary hardware and software.

**Conclusion:**

HMV is committed to fostering a digital office environment, striving for sustainability and continual improvement



File Description	Documents
Best practices in the Institutional website	<a href="https://www.hrmmv.org/bestpractices.php">https://www.hrmmv.org/bestpractices.php</a>
Any other relevant information	<a href="https://www.hrmmv.org/documents/AOAR-2022-23/Criterion%207/best%20practice%207.doc">https://www.hrmmv.org/documents/AOAR-2022-23/Criterion%207/best%20practice%207.doc</a> <a href="#">x</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

HMV is a pioneer in environmental protection and sustainability, fostering a Green Culture adopted by the community. Green Initiatives include replacing bouquets with planted greenery, recycling paper, maintaining best out of waste garden, installing plastic bottle crushers, effective utilization of grey water, planting indigenous trees inside the campus and eco-friendly Holi and Diwali celebrations. Waste management includes segregation, composting, and shredding, backed by awareness campaigns like "Each One Plant One." Bird feeders, indigenous tree planting, and eco-feminism projects enrich campus life. Unique practices like Vrikshabandhan and Atulya Vatika, Promoting use of cloth napkins to pack food and avoid aluminium foil, Ban on single use plastic in campus highlights the college's commitment. Notably, the college ensures adopted villages shun stubble burning. The college prioritizes students' holistic well-being, instilling eco-responsibility and awareness through various activities like video presentations, street plays, and rallies with slogans promoting cleanliness and waste reduction. The college's impact has been significant, with its green greetings culture adopted by almost all the educational institutions and organizations in the vicinity and its waste paper start-up has been bestowed with prestigious award for Best Start-Up with Social Impact at MMIFF Indian Innovative Startup Conference & IISA AWARDS 2022.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to Guru Nanak Dev University Amritsar and has formulated a well planned and documented process that ensures curriculum planning and delivery in an effective manner. Meetings are held by respective departments to plan and allocate the workload, discuss time table, weekly lesson plans and organize conferences, seminars, workshops, internships, industry based programs etc. for effective curriculum delivery. Students are provided an access to the recorded video lectures and e-modules based on curriculum prepared by faculty through HMV eLMS. The institution adheres to the academic calendar which is framed by IQAC in the last quarter of previous academic session. The institution offers innumerable opportunities to students for participating in various curriculum related activities and motivates the students to enroll themselves in courses available on SWAYAM and NPTEL. The institution has a digitalized library enriched with latest books required for effective curriculum delivery. Furthermore, central library provides plethora of books along with INFLIBNET, DELNET facilities. For the visually impaired, talking books are recorded and edited in Drishti Technology Centre for the Physically Challenged. IQAC conducts Academic audit of all the departments annually. There are 33 subject societies which plan various co-curricular activities for the students throughout the session.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar which is framed by IQAC in the last quarter of previous academic session and uploaded on college website. The institution aims

at holistic development of the students and takes keen interest in CIE. At the time of admission, the counseling desk offers psychometric testing facility for the assessment of students' intelligence, aptitude, interest & personality. The diagnostic assessment is done by faculty in classroom through interaction and class tests. Mentor-mentee system is a unique procedure for SWOC Analysis and assessing overall personality of the students. The assessment of learning levels is further followed up by faculty, thus facilitating the operational methodology for proactive formative assessment. Advanced learners are provided extra study material so that they may bag university positions. Slow learners are motivated and provided extra classes to upgrade their performance. Students are encouraged to enroll in courses offered by SWAYAM, NPTEL and in various competitive examinations. The output is noticeable by the increase in the number of students clearing such exams. The institution takes pride in having maximum number of university positions and distinctions in GNDU examination every year. To enhance the ethical and social development of students, special days are celebrated.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

24

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

19

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2640

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is dedicated to promoting Professional Ethics, Gender Equality, Human Values, Environmental Awareness, and Sustainability. The academic curriculum, developed by G.N.DU., and certificate programs offered by the institution, aim to educate students on these issues. Various groups such as the Women Empowerment Cell, Equal Opportunities Cell, Environmental Club, and others engage students in projects and extracurricular activities to foster social responsibility. Gender Sensitivity: Celebrations of events like International Women's Day, International Men's Day, seminars, and workshops create an environment conducive to holistic growth. Professional Ethics: Students are taught the code of professional ethics through curriculum, workshops, seminars, and displays on the college website. Environment and Sustainability: Eco-friendly practices like Green-Diwali, Organic-Holi, tree-planting drives, water harvesting, and eco-conscious fashion shows raise awareness among students. Additionally, events like Earth Day, National Science Day, World Sparrow Day, and Water Day ensure student participation in building a sustainable ecology. Human Values: Values such as liberty, equality, and justice are instilled through discussions and activities like blood donation camps, open mics, weekly havan Yajnas and nukkad Nataks.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

558

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

2589

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%201/1.4.2%20PDF%20Files/">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%201/1.4.2%20PDF%20Files/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%201/1.4.2%20PDF%20Files/">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%201/1.4.2%20PDF%20Files/</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

3060

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1665

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the time of admission, students are offered psychometric tests to gauge their IQ, aptitude, interests, and personalities. First-year students take part in an orientation session at the beginning of the semester to inform them of all the systems and practices for teaching and evaluation. The diagnostic evaluation is carried out by the teachers through class examinations, group discussions, quizzes, and aptitude tests in addition to looking at the qualifying examination percentage. The mentor in charge keeps track of their development and clearly identifies the students' learning levels, making it easier to use the operational technique for proactive formative evaluation. Following a diagnostic evaluation, a formative assessment based on subject-matter comprehension is conducted.

Remedial and bridge classes are set up to teach technical and challenging concepts to slow learners. The advanced students receive special attention based on their perform university exams. They are encouraged to take part in MOOCs, short-term research projects, participate as well as present their work in conferences, seminars, workshops, trainings, internships etc. In addition, the students are mentored to contribute book chapters and research papers. Peer learning and altered teaching strategies help the creation of a suitable learning environment for the students with special needs.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3060	128

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts a student-centric philosophy, keeping the best interests of the students at the forefront of all policy development and decision-making. Teaching in the classroom is supported by a lot of practical experience.

To promote participatory learning, techniques including group discussions, role plays, mind maps, paper presentations, audio visual presentations, brain storming exercises, flipped classrooms, fish bowl teaching, problem solving, project-based learning, mock drills, simulations etc. are frequently used. Additionally, the students receive training in writing articles for newspapers, college magazines, and scholarly journals.

To make experiential learning both a component of and outside the curriculum, field trips, educational excursions, industrial visits, site visits, surveys, guest lectures, projects, internships, seminars, webinars, online sessions, workshops, and interactive sessions are organized.

Departments put on training sessions, roundtable discussions, colloquia, lectures combined with demonstrations, and practicums where students also participate in problem-solving and problem-analysis. The College has many MOUs with the partner industries, institutes and organizations for support

and training.

In addition to the traditional curriculum, the college has evolved a number of student-centric teaching methodologies through its innovation and incubation cells. The students take part in volunteer work in the community in association with NGOs, the District Administration, and MHRD initiatives.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college offers a wide range of educational services to impart knowledge to the students using a variety of methods, including ICT enabled classrooms, smart classrooms, LCD Projectors, e-Books, e-Pathshala, digitalized library, audio-video tools, which foster interest and encourage inquisitiveness among students, making teaching effective and teaching-learning process more fulfilling by creating the learner-centric environment. Teachers and students frequently use desktops, laptops, pendrives, digital cameras, microphones, i-pads, and other ICT tools. Students are encouraged to enrol in concurrent online courses offered by various agencies such as NPTEL, SWAYAM, Future Learn, Coursera, UDEMY etc.

Regular training of the teachers in ICT tools is carried out to update their ICT skills and to keep pace with the latest technology. To improve the academic and professional capability of the students and faculty, the institution periodically updates its collection of licensed and open-source software. In order to facilitate learning, research, and academic endeavour, faculty members and post graduate students are enrolled with INFLIBNET.

HMV E-Learning Management System (eLMS) is well equipped with an e-media center where a collection of video lectures, lesson plans and e-modules prepared by the faculty is maintained regularly and made freely accessible to the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

128

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

128

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

39

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1508

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college maintains an organized and explicit internal assessment system in accordance with the rules set forth by the affiliating university.

The University has no provision for internal assessment in the form of any credit in the maximum marks for any of its courses except for B.Sc. Fashion designing in which marks are allotted on the basis of attendance, file work, practical efficiency and participation in departmental activities (20% each). However, some of the courses involve indirect internal assessment carrying weightage in the maximum marks of respective courses. For the students of B.Com, B.B.A, M.Com, M.Sc. Botany, M.Sc. Bioinformatics and PG Diploma in Business Management, the assessment is in the form of a Seminar Paper while for B. Design and B. Design (Multimedia), project report is required to be submitted. The students are guided

about the structure, format and the ethics involved in project work and the evaluation parameters. The teachers help and guide the students to choose topics based on their interest as well as the latest trends. Seminar/project submission guidelines and schedule is displayed on the notice board. The awards are submitted to the HODs for moderation before being finally uploaded to the university portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/2.5.1/">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/2.5.1/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a Dean Examination who serves as the Controller of Examination in order to maximize transparency and efficiency in examination-related matters. The mentors advise the students of the dates for internal and external exams as well as reappears by posting a date sheet on the college website, in the information area of the college, and via WhatsApp groups.

Within two days of the results being announced, students may complain to the relevant faculty about any irregularities in their mid-semester test results. The rewards and attendance information are communicated to the student's guardians via SMS and letters. The Exam Grievance Redressal Committee handles complaints involving projects, assignments, and internships.

Grievances about University Examinations are handled urgently and must be submitted to the appropriate university official within three working days. On the same day that the letter addressing the disparity is addressed to the Controller of Examination, GNDU, Amritsar, the complaint regarding the question paper's setting is promptly resolved. The University offers a window time of 21 days following the announcement of results for filing a complaint regarding results.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/2.5.2/">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/2.5.2/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The course content for undergraduate and postgraduate programs is assigned by Guru Nanak Dev University, Amritsar. The college adopted Outcome Based Education (OBE) as reference point to formulate graduate attributes and qualification descriptors since our external academic administrative audit in session 2017-18. This has enabled students, parents and employers to understand the nature and level of learning outcome. POs were derived from the education policy of India, keeping in mind the articulation of essential learning outcomes associated with programmes of study. COs were derived from course content of affiliating university by the faculty in consultation with HODs and were later approved by Academic Council and IQAC of the college. The POs and COs for vocational courses under DDU-Kaushal Kendra and Community College are aligned with qualification packs (QPs) of Sector Skill Council (SSC) of India as per guidelines of National Skill Qualification Framework (NSQF). The PO and COs are communicated to students and teachers through different means. The POs and COs are shared by the HOD with all the teachers so that they can plan their teaching lessons as per the desired outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

There is a structured and efficient mechanism for attainment of the Programme Outcomes (POs) and Course Outcomes (COs) in the college.

Direct attainment is evaluated on the basis of result of Mid-Semester and Final Semester Examination conducted by college and university respectively. CO attainment is evaluated through assignments, seminars, viva voce, oral/written tests etc. The Mid-Semester Examination and the written class tests are conducted according to the examination pattern followed by the affiliating university to help the students to prepare and perform better in the final examinations. The CO attainment in terms of analytical and creative thinking of students is carried out by project review committees, models, charts and PPTs of original and novel ideas.

Indirect attainment is evaluated through graduate exit survey methodology. PO mapping for PG classes is carried out by getting exit feedback-PO correlation on Likert scale. PO attainment level is fixed arbitrarily in consultation with IQAC. The measured percentage of each PO is calculated and attainment is determined quantitatively. A qualitative analysis is done on the attainment of COs for the course by the faculty after course completion. The observations, actions taken and actions needed to be taken and recommendations are reported to IQAC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.hrmmv.org/documents/AOAR-2022-23/Criterion%202/2.6.2/">https://www.hrmmv.org/documents/AOAR-2022-23/Criterion%202/2.6.2/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

946

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/Annual_Report_2022-23.pdf">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%202/Annual_Report_2022-23.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%201/1.4.2%20PDF%20Files/2022-23%20Students'%20feedback%20Analysis.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

1500000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**



**3.1.2.1 - Number of teachers recognized as research guides**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="http://www.serbonline.in">www.serbonline.in</a>

**3.2 - Innovation Ecosystem****3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

The College has established Innovation Cell, IPR Cell, Entrepreneurship Development Cell, Skill Development, Incubation Centre & Research-Promotion Cell. E-media Centre of the college helps in widespread transfer of knowledge.

IIC:HMV-IIC has received Gold star rating from Innovation Cell-MoE and has bagged Performer Institute status in ARIIA-Rankings. HMV-IIC was invited to present their innovations in Akhil Bhartiya Shiksha Sammellaninaugurated by Hon'ble Prime Minister, Shri Narendra Modi at Bharat Mandapam, Pragati Maidan, New Delhi. They also participated enthusiastically in Regional Meet at Chandigarh and showcased the innovative ideas of students.

**Skill development and incubation centre:**Micro-entrepreneurial skills are taught to students through various value added programmes, short term courses and camps on skill-based programmes. 'Earn while you learn' scheme is successfully implemented through college boutique, saloon and various startups.

**Research Promotion Cell:**National and International events are organised to kindle the spark of research amongst the students. Various schemes like DBT-Star Scheme, DST-CURIE, EEP-PSCST strengthens the research aptitude of students.

**Entrepreneurship-Development Cell:** Regular programs like Seminar on "Wake up The Entrepreneur In You: A Mission for Self Reliance", Motivational Talk by Successful Entrepreneurs, Panel discussion on "Women Empowerment & Entrepreneurship", visits to Incubation Centre are organized to create entrepreneurial culture.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

30

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### **3.3 - Research Publications and Awards**

#### **3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

##### **3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

8

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

42

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS Unit organised free Eye check-up and blood donation camps for students and public. In a unique Super Pink Polling booth established at HMV, HMV-students acted as Chon Mittras and helped PWD and elderly voters with wheel chairs. HMV-Volunteers participated in Voter awareness Walkathon to motivate young voters. They also organised Voters Awareness Rally.

Stubble burning awareness camp was organized in village Gakhal. NSS volunteers celebrated Christmas with the inmates of 'Apahaj Ashram'. Van-Mahotsav was organised and trees were planted in and around college campus by HMV students. More than 500 students participated in International Yoga Day celebrations. Stem Cell Awareness Drive was organised in the college where students registered as stem cell donors. Medical Check-up Camp on Adolescent Health and Gynae Problems was organized by Red Cross Society. An awareness seminar on Good Health- Path to Happiness was also organised by the YRC. Workshop on Millets in Gillan Village was organized by UBA. A Sensitisation Drive: A Compassionate step towards inclusion was organized for visually-challenged. a workshop on 'Building Resilience and Enhancing Self Confidence' was organised for mental strength of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

47

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

4743

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

66

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The lush green campus of HMV spread over 28.6 acres, Itexhibits architectural diversity as it evolved from a single building in the year 1957 to a multi-building structure at present. Famous for its green ambience, the serene campus is home to a large number of old and rare trees, keeping intact the goal of ecological sustainability. Majestically overlooking this grand green bio-diversity are the Arts Block, the Science Block, the Vidyavati Anand Commerce and IT Block, the Skill Development Centre, and the Mahatma Anand Swami Performing Arts Block.

The college has well ventilated, well-lit classrooms, tutorial rooms and laboratories have adequate seating capacity. There are 92 class rooms with 58 ICT enabled, 12 smart classrooms, 57 well-equipped laboratories, six conference halls including Board Room and IQAC Room, Media Center, Radio Awaaz and Music Studio. There are 581 computers, 43printers, 10 scanners. The campus has the Wi-Fi facility with 140 Mbps bandwidth along with surveillance system.

The college Library offers DELNET Facility, INFLIBNET Facility and has an open shelf system with 1,05,520books, 112 periodicals, Audio-Video aids, Talking Books for visually impaired, AC reading rooms, peace zone, Periodicals Section, Book Bank Area and a centralized computing facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.1.1.docx">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.1.1.docx</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In the field of Sports and Cultural Activities, HMV holds the record of contributing 24times with maximum points to the winning of Makka Trophy by GNDU; in producing Padama Shree Awardees, Arjuna Awardees and players of International and national repute. The college has immensely contributed towards classical and folk music and dance, dramatics, fine arts, debates and declamations. The credit goes to the best infrastructure and excellent coaching provided by the college for sports and cultural activities.

The sports infrastructure include tracks, grounds, shooting ranges, courts, pitches, wrestling arena, mats, gymnasiums and a world class swimming pool. We have tie ups with Sant Seechwal Water Sports Academy, Talwara, for water games and with GNDU for cycling velodrome. The sports students are given full fee concessions, free diets, and a separate residential wing in the hostel.

Central to the institutional cultural activities is the college auditorium 'Ragini' with a seating capacity of 1000. Institution also has - SDC Conference Hall and IT Conference hall for literary events, open air theatre in the hostel, the college lawn with a stage facility, Prayer Meeting Area, Green corners for Nukkad Nataks, VirsaVihar and recording studios.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.1.2.docx">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.1.2.docx</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as**



**smart class, LMS, etc.**

**58**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**17.22**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The control system of the Swami Dayanand Library of our college is managed by Alice for Windows. The soft link Asia Pvt. Ltd. system produced this integrated library management system. It has been designed efficiently to meet the requirements of the library.

Alice for Windows comprises modules for acquisition, circulation, management (cataloguing), reports and utilities. Alice also has an OPAC module that allows access for searching any book in the library. Student friendly feature

of Alice is that it has search options for author, title, subject, keywords, topic, publisher, ISBN, call no., barcode and accession number. Inquiry module of Alice also supports viewing multimedia files. There is no need to rebuild the index to view any resource in inquiry as automatic indexing is done. Alice can catalogue electronic files including documents and HTML files. The librarian can check the status of books and details of the borrower through Inquiry module.

The college constantly aims at having maximum facilities to automate the library into computerized systems.

Name of the ILM Software:

Alice

Nature of automation:

Fully Automated

Version:

6.00.022

Year of Automation

2002

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.2.1/">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.2.1/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1.66

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

105

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Adequate IT facilities are available in the college. It holds an agreement with Reliance Jio for Wi-Fi accessibility. There is 140 Mbps leased line for uninterrupted internet

facility.

The college is fully secured with the cameras which are operational 24\*7. The recording gets stored in control center. The display of the cameras is also available on LEDs at various points in the college.

The college has 58 ICT enabled rooms and conferences halls in the campus in which smart boards/LEDs/LCDs are being used. The college has installed a number of LCD screens in the college campus for dissemination of information.

To increase user friendliness and ease of use, the website is upgraded with the latest tools by ISOLS Group Private Limited which uses the open Source Technologies PHP, MySQL etc.

Workshops and Faculty Enrichment Programmes are organized for staff to acquaint them with research techniques, data analysis, online information sourcing, Microsoft Office, Adobe Photoshop, Corel Draw and Flash.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

581

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

17.22

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college maintains physical, academic and support facilities by formulating well studied systems and procedures. The Principal, in consultation with Dean, Campus Maintenance, takes required initiatives for maintenance and renovation of the infrastructure. The college has constituted a Maintenance Committee, which is headed by Office Superintendent and Overseer Coordinates. At micro level the responsibility of maintenance lies on the In-charges of various facilities. The faculty members perform annual Stock Verification. The college arranges for regular service of solar panels, paper recycling unit, Diesel pump, Generators, water tanks, ROs and laboratory equipment. The college has an

Annual Maintenance Contract (AMC) and UGC funded IMF facility with a full time operator, for the maintenance of scientific instruments and electronic hardware.

Individual Login IDs and Passwords are issued to all members for accessing e-resources in the library. The students are motivated time to time to inculcate the habit of visiting library in their free periods. Allocated Budget, is provided for the maintenance and up gradation of labs. A provision of 10% +/-, is kept for miscellaneous expenses.

The Sports Facilities are maintained under the supervision of In-charge, Sports. College Sports Academies has collaborations with other sports academies and institutes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.4.2.docx">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%204/4.4.2.docx</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

855

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

1484

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2854

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

2854

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**215**



File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

181

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

18

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Student Council is a bridge between the students and the administration and assists in organizing various events. Volunteers follow a strict code of ethics, maintain order and carry out programmes in the spirit of the institution and the welfare of the community. The council holds morning assembly, coordinates awareness campaigns, organises major annual events and commemorates important days. They attend meetings of IQAC as well.

The council is headed by two head girls (PG, UG), 8 joint and 8 assistant head girls along with separate head girl, joint head girl and assistant head girl of hostels. 15 members of HMV Task Force, Discipline Committee and class representatives work in coordination with the Student Council and help in creating a decentralized and democratic setup. They also help in addressing the grievances of students by collecting their feedback.

The Council's installation day is celebrated as Alankaran Divas. As a novel initiative, student council introduced T-shirts labelled 'Proud HMVians'. Each Academic and Beyond the

Curriculum society is headed by a secretary, assistant secretary and joint secretary selected by the teacher-in-charge on the basis of the student's caliber and interest. Final selection is done by Academic Council with the head of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

45

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

HMV Alumnae Welfare Association has been actively working since 2001 and was registered on 5th April 2017. It aims to unite and strengthen ties between alumnae and Alma Mater. The graduates and post graduates are registered as life members as well as annual members. Till date, 153 alumnae have registered as life members comprising of eminent personalities working on dignified positions.

The Association collects Alumnae's suggestions in the form of

feedback for the development of the institution. The Alumnae Association conducts the following events to foster a sense of unity:

- Organises 'Punarmilan', the Annual Alumni Meet on 3rd Saturday of April (since 2017) every year
- Organises meetings of the members to discuss important agendas
- Invites alumnae and former faculty members to participate in major events and motivates them to contribute for student welfare funds
- Arranges Motivational Lectures of the Alumni in their field of specialization and choice
- Provides services as guest faculty through its learned members
- Organises campus visits of the Alumni
- Maintains Database of the Alumni registered

The alumnae significantly help in organizing placement drives, training programs, framing curriculum of skilled courses. They also play a pro-active role in the effective functioning of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and

## mission of the institution

Nestled in the vibrant and verdant environment, Hans Raj Mahila Maha Vidyalaya stands as a beacon of empowerment since its inception in 1927. Under the nurturing guidance of the DAV College Managing Committee, New Delhi, this esteemed institution has been a steadfast advocate for women's education, fostering a legacy of enlightenment and progress.

The institution's goals, as articulated by its great founder, are in line with the ethos of DAV movement.

Our vision statement is:

"Value oriented, skill based and globally competent education in sync with nation's march towards growth and prosperity."

Our Mission is:

"Women education focusing on development and empowerment"

The leadership at Hans Raj Mahila Mahavidyalaya strives to foster an inclusive and transparent governance model, embracing the voices of all stakeholders in a harmonious and participatory manner. Decisions are crafted through interactive communication, considering diverse perspectives to ensure accountability and receptiveness.

The Institutional Quality Assurance Cell (IQAC) and annually formed committees play pivotal roles in decision-making, while administrative authority is delegated to thirteen Deans, the IQAC Coordinator, PRO, respective Heads of Departments (HODs), faculty, staff, and student representatives. Policy formulation involves the confidence and collaboration of all stakeholders, embodying a democratic ethos.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Foundation Day of HMV stands as a shining example of participative management, where every member of our diverse community, from top to bottom, came together in a celebration of unity and service. At the heart of this annual tradition is the recognition and honour bestowed upon employees who have dedicated an impressive 25 years of their lives in service to our institution.

Amidst the jubilant atmosphere, it were the students who truly were the driving force behind the success of the event. From planning and coordination to execution and performance, students played a pivotal role in every aspect of the event, infusing it with youthful energy and spirit.

As part of our commitment to community service, Foundation Day also served as a platform for meaningful engagement and reflection. Pledges were made to uphold principles of environmental stewardship and combat food wastage, underscoring our collective responsibility towards building a more sustainable future. In the spirit of unity and service, Foundation Day brought together employees, students, and stakeholders from all walks of life, fostering a sense of belonging and camaraderie that transcends barriers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Perspective/Strategic plan and Deployment documents are available in the institution.
- The institution follows strategic planning to inculcate 3R principle of waste-management. In particular paper was put to effective use through the principle of reduce, reuse and recycle. The usage of paper is already reduced to the minimum and all the notices are circulated in digital form. Waste paper is recycled and made into files and cards. The Best wishes cards distributed to students during examination time this session were made from recycled paper. The certificates

of different events were prepared from recycled paper. Apart from this other measures of waste-management are also put to effective use. Waste and grey water is reused for watering plants and mopping. The wet & dry waste is source segregated in red, blue and green dustbins. Plastic bottle crusher, garden waste mulcher, solid waste management unit, incinerators, recycling unit, vermicompost unit, rain water harvesting units are put to effective utilization. Waste wood, Iron, Cardboard, Paper, Clothes, Rubber, etc. are reused in the institutional Eco-Park.

#### PERSPECTIVE PLAN (2020-25)

- The college has a perspective plan of development which was reviewed in 2020 as per the needs of learners keeping in view the higher education policies of the nation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.hrmmv.org/documents/PERSPECTIVE%20PLAN%202020-25.pdf">https://www.hrmmv.org/documents/PERSPECTIVE%20PLAN%202020-25.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governance structure of the college operates on a three-tier system, ensuring effective oversight and coordination. At the apex, the DAV College Managing Committee, New Delhi, provides overarching guidance. Locally, the Chairman-led Local Committee facilitates essential coordination. Institutionally, administrative duties rest with the Principal, supported by the IQAC, wherein stakeholders are represented, influencing institutional policies.

Various academic and administrative committees, such as the Advisory Committee, Academic Council, Faculty Council, and Faculty and Staff Council, contribute to decision-making processes. Academic departments are led by Faculty In-

charges, with Heads and faculty overseeing academic and co-curricular activities. Additionally, 39 subject societies and clubs, with student office bearers, operate under the guidance of In-charges, organizing diverse activities.

This balanced approach fosters autonomy and accountability, fostering a collective commitment to goal achievement. Recruitment, service, and promotions adhere to regulations set by UGC, DPI (Colleges), Govt. of Punjab, GNDU, Amritsar, and DAVCMC, ensuring fairness and compliance.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.hrmmv.org/documents/organogram.pdf">https://www.hrmmv.org/documents/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

### Teaching

An array of welfare initiatives enriches the professional



experience of our staff, fostering job satisfaction and motivation:

- HMV Staff Welfare-Society(Registered)
- Well-equipped staff-rooms
- DedicatedSpaces for Heads&Deans
- Resource-rooms, open-access library and research-cabins with INFLIBNET
- Wellness amenities including FitnessZone, PeaceZone, CounselingCell, Medicaifacility and HealthCentre
- Duty-leave, maternity-leave,other leaves as per norms
- Benefits like CPF, gratuity,leave encashment
- Group-insurance,provident-fund loan facility
- PNB Banking Services offering locker-facilities and E-lobby
- Guest-House, telephone and transportation facilities
- On-campus cafeteria
- Recreational facilities like swimming-pool, indoor-games, boutique, Beauty&Wellness services at subsidized rates
- Concessions for wards in accordance with DAVCMC norms
- Accommodationfor outstation faculty
- Reserved admission quota for DAV wards
- Subsidized accommodation at the DAVCMC guest house
- Health-oriented initiatives including vaccination-camps, sanitizers, masks, organic-vegetables at subsidized rates.

Non-Teaching

Additional welfare provisions for non-teaching staff:

- Complimentary coaching-sessions for non-teaching staff

## preparing for exams

- Wards granted free-ship benefits
- Free accommodation
- SupportingStaff provided with uniforms,Diwali gifts
- Emergency transportation services offered at no cost
- Permission for pursuing further studies alongside employment
- Monthly Havana-Yajna ritual and birthday gifts
- Medical facilities and health-centers
- Exigency fund assistance for unforeseen circumstances

File Description	Documents
Paste link for additional information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%206/6.3.1_Welfare%20Measures.pdf">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%206/6.3.1_Welfare%20Measures.pdf</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

24

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

27

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

15

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has implemented a comprehensive system for regular performance evaluation of both faculty and staff.

For faculty members, the Performance Based Assessment Score (PBAS) framework, in accordance with UGC Regulations, 2010 and subsequent amendments, is utilized. Annually, faculty members submit PBAS forms, which cover various aspects including teaching, learning evaluation, professional development, co-curricular and extension activities, research, and contributions to college administration. Feedback from different stakeholders is also incorporated into the assessment process.

Non-teaching staff performance is assessed through Annual Confidential Reports (ACRs). Evaluation involves input from the office Superintendent, administrative head of the employee, and the Head of the teaching department associated with the employee. The Principal evaluates ACRs and considers informal feedback from students, either obtained directly or through suggestion boxes, regarding the quality of services provided by the staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution receives salary grants from the Punjab government for grant-in-aid positions and obtains scholarships from various funding agencies such as UGC, DBT, DST, ICSSR, and the National Commission for Women. To uphold financial accountability, the institute undergoes both internal and external audits conducted by qualified authorities on a routine basis.

For internal audit:

- Budget approval for self-financed courses is secured through the local committee and DAVCMC, New Delhi.
- Certified Chartered Accountants, deputed by DAVCMC, conduct financial audits of self-financed courses.
- Expenditure on major projects is sanctioned by DAVCMC.
- A senior faculty member serves as Bursar, overseeing bill verification alongside the Superintendent of Accounts.

External audit of government funds occurs at three tiers:

- Finance Department, Govt. of Punjab.
- Accountant General's office.
- DPI (Colleges), Govt. of Punjab.

Audit of funds allocated for SC/ST students is conducted by the government's finance department or designated committee. DPI colleges oversee compliance audits to ensure adherence to regulations.

External audit of funds from funding agencies involves:

- Utilization audits by Chartered Accountants.
- Submission of Utilization Certificates to funding agencies for transparency and accountability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

474530

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute has established a Grants Committee, led by a senior faculty member serving as the Grants Coordinator, to secure funds from diverse sources:

- Grant-in-aid from the Government of Punjab, following DPI (Colleges) regulations, including deficit grants for grant-in-aid positions.
- Grants from esteemed funding agencies such as MHRD, UGC, DBT, DST, ICSSR, and the National Commission for Women.
- Generous contributions from various stakeholders, including MLAs, Ministers, MPs, Alumni, local committee members, industrialists, and philanthropists, to support women's education.

- Revenue generation from self-financed courses through admission fees, tuition fees, and other funds.
- Miscellaneous income sources, including revenue from NTA examinations, hostel fees, multi-gym, indoor stadium, swimming pool, etc.
- Contract earnings from canteens, messes, bookstores, parking areas.
- Rental income from the utilization of Ragini Auditorium by institutions, NGOs, and local administrations.
- Contribution from the senior secondary wing within the institute premises.
- Revenue from consultancy and services provided by departments such as Fashion Designing, Home Science, Cosmetology, JMC, Multimedia, Design, and Fine Arts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Through its annual academic audit, IQAC upholds excellence in teaching and learning standards. This audit, conducted at three levels—Departmental, Faculty, and External—ensures comprehensive oversight.

Department Heads submit structured assessment reports, covering academic flexibility, teaching methodologies, infrastructure, faculty and student profiles, and learning outcomes. An Audit Team, comprising Deans and senior faculty appointed by IQAC, conducts the audit, culminating in a SWOC analysis discussion with the Chairperson. Valuable suggestions for improvement are provided.

Similarly, faculty members submit self-assessment forms to IQAC, forwarded to the Principal after meticulous

verification. Quality parameters like teaching effectiveness, professional development, research contributions, and administrative involvement are considered.

External experts conduct audits to enhance standards, with faculty embracing their recommendations for continual improvement, aiming to meet global benchmarks.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Within an ICT-driven educational landscape, the COVID era has spurred a transformative shift from traditional to contemporary methodologies. Two instances of institutional reviews and pedagogical reforms are:

Enhanced IT infrastructure utilization:

- Integration of smart boards
- High-speed LAN/WiFi at 55mbps
- Library providing 24/7 access to e-content
- Development of e-content
- Introduction of the hmv e-LMS platform
- Adoption of online attendance and award submission systems
- Utilization of software for statistical analysis
- Integration of digital visualizers to elucidate critical concepts and visuals

Transition towards student-centered pedagogy:



- Utilization of interactive boards in smart classrooms
- Facilitation of participatory learning through online conferences, seminars, and workshops
- Integration of technology-based teaching through PowerPoint presentations
- Promotion of group discussions, role-play, mock sessions, advertisement campaigns, and quizzes
- Utilization of digital visualizers for diagrammatic representations
- Implementation of cognitive teaching techniques using imagery for enhanced memorization
- Utilization of e-modules and computational tools for learning
- Engagement in video conferencing with renowned resource persons for virtual learning
- Encouragement of research projects and innovative experiments in science for experiential learning
- Cultivation of a knowledge-seeking culture through library resources, including books, journals, and e-resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.hrmmv.org/documents/annual%20report.pdf">https://www.hrmmv.org/documents/annual%20report.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is affiliated with GNDU, Amritsar, offers a curriculum encompassing various gender-related themes. Regular events focussing on health risk behaviours, women's healthcare, legal rights, entrepreneurship, and gender equity are conducted.

#### Safety and Security:

Committees like Grievance Redressal, Anti-Ragging, and Anti-Sexual Harassment ensure safety. Security measures include CCTV monitoring, regular police patrols, and stringent entry norms.

#### Counselling Services:

Comprehensive counselling services cover academic guidance, career counselling, and personal development. This includes vocational counselling, career workshops, and individual/group counselling sessions.

#### Facilities:

The institution provides spacious common rooms, daily radio Awaaz broadcasts, and Book Nest facilities. Dedicated cells focus on women's empowerment and gender sensitization.

Additionally, the curriculum integrates education on drug abuse prevention.

In summary, the institution prioritizes a safe, inclusive environment, offering robust support services and facilities to foster holistic development, particularly emphasizing gender-related issues.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/7.1.1/7.1.1%20%20file%201.docx">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/7.1.1/7.1.1%20%20file%201.docx</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/7.1.1/7.1.1%20file%202.docx">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/7.1.1/7.1.1%20file%202.docx</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The college adopts a holistic waste management approach, crucial for sustainable development.**

**Solid waste is meticulously segregated into biodegradable, non-biodegradable, and hazardous categories. Biodegradable waste undergoes vermicomposting, while one-sided paper is**

reused in offices. Broken furniture is repaired and reused, while irreparable items are disposed of to vendors.

Liquid Waste Management efforts include preventing water leakages and utilizing rainwater through harvesting units. RO waste water is repurposed in hostels, while AC condensation water is used for plant irrigation.

In the chemistry labs, solvents are recovered after performing reactions by distillation in pure form, and they are further used for reactions.

Bio-medical waste is segregated and disposed of responsibly, with dedicated incinerators installed.

For E-Waste Management reparable electronic items are reused or donated, while obsolete systems are sold through authorized channels.

Among the Recycling Systems Paper waste is recycled on-site, and garden waste is composted. Plastic bottle crushing facilities are available. These initiatives contribute to waste reduction. Creative reuse initiatives and responsible disposal complement these efforts.

The college embraces solar energy, energy-efficient lighting, and rainwater harvesting. Green transportation promotion ie use of e-vehicle and reducing single-use plastics further the commitment to sustainability.

Environmental education is integrated into the curriculum, fostering a culture of eco-consciousness among students.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water**

**A. Any 4 or all of the above**

<b>harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3.Pedestrian-friendly pathways</b></li> <li><b>4.Ban on use of plastic</b></li> <li><b>5.Landscaping</b></li> </ol>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Hans Raj Mahila Maha Vidyalaya (HMV) follows the educational**

principles of the Vedic vision and Swami Dayanand's ideology, prioritizing inclusivity and universal values like truth and justice. The college ensures an equal and supportive environment for students from diverse states, offering transportation, scholarships, and financial aid to bridge the rural-urban gap and assist economically disadvantaged students. Through initiatives like "Earn while you learn," students can manage their finances while studying. Admissions are transparent and equitable, fostering equal opportunities for all. Collaborative learning and peer mentoring promote a sense of community, while cultural diversity is celebrated through dance, music, and language training in Punjabi, Hindi, Sanskrit, English, and French. This multilingual approach encourages global citizenship. HMV's holistic education aims to cultivate well-rounded individuals capable of positively impacting society. By emphasizing inclusivity, cultural diversity, and language proficiency, the college provides a comprehensive educational experience, nurturing students to become socially responsible citizens.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

HMV prioritizes educating its staff and students on constitutional commitments, rights, and responsibilities. It actively engages in government-led programs and organizes events honoring national identity, such as Independence Day and Republic Day. Teacher and non-teaching employee unions ensure rights awareness and accountability. A Legal Literacy Cell safeguards student and employee rights.

The college fosters a strong sense of national pride by prominently displaying the Preamble, Fundamental Rights, and Fundamental Duties of the Indian Constitution in its library, college and hostel receptions, and during special assemblies held on Constitution Day. The National Anthem is also sung at

the end of every weekly assembly and formal functions of the college. Speeches by students on significant historical dates emphasize patriotism, projects like Swacchta drives promote eco-consciousness, while celebration of fresher day and Pratiabhar underscores unity and respect.

An eco-park utilizes waste for campus beautification, advocating sustainable practices and student responsibility

In conclusion, HMV adopts a holistic approach to instilling values of responsible citizenship, by emphasizing constitutional values, environmental stewardship, social harmony, and global awareness. These efforts nurture individuals committed to making a positive impact on the world.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/7.1.9%20Details%20of%20Activities.docx">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/7.1.9%20Details%20of%20Activities.docx</a>
Any other relevant information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/7.1.9%20%20Any%20other%20relevant%20information.docx">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/7.1.9%20%20Any%20other%20relevant%20information.docx</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Hans Raj Mahila Maha Vidyalaya blends modern education with traditional values, emphasizing India's cultural richness. National days like Republic Day and International Women's Day, alongside local festivals such as Gurupurab, are observed with fervor. Through public speaking and competitions, students raise awareness about these events, instilling a sense of pride in their heritage. Environmental consciousness is fostered through Green Holi and Green Diwali celebrations, promoting sustainability and sisterhood. The student council ensures dissemination of information through morning assemblies and street plays. Even resident scholars actively participate in commemorating these occasions in the hostel's prayer hall. This holistic approach not only connects students with their cultural roots but also instills a sense of responsibility towards the environment and society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I:

**Title: Women's Empowerment through Skill Enhancement**

### Objectives:

- Bridge the industry-academia gap
- Create financial opportunities for improved livelihoods

### Contextual Features:

The college faces challenges from patriarchal social structures, high immigration rates, and a shortage of skilled workers.

### The Practice:

Offer skill-enhancement courses recognized by the Sector Skill Council of India.

### Evidence of Success:

Achieved A++ score in NAAC 3rd cycle and awarded College of Excellence by UGC and ASSOCHAM.

### Problems Encountered and Resources Required:

Challenges include changing mindsets and acquiring resources for state-of-the-art industry partnerships.

### Conclusion:

HMV remains committed to providing excellent employment opportunities, contributing to women's empowerment and

societal advancement.

**Best Practice II:**

**Title: Moving towards Effective Paperless Office**

**Objectives:**

- Enhance efficiency
- Improve information security and accessibility
- Contribute to environmental sustainability

**The Context:**

Addressing deforestation and climate change impacts through a paperless office approach.

**The Practice:**

Implementing WhatsApp notices, utilizing digital platforms for attendance, assessment, leave management, and official correspondence. Emphasizing paper recycling.

**Evidence of Success:**

Notable reduction in paper usage, streamlined information dissemination, and enhanced office efficiency.

**Problems Encountered and Resources Required:**

Challenges include shifting mindsets, providing technical training, and acquiring necessary hardware and software.

**Conclusion:**

HMV is committed to fostering a digital office environment, striving for sustainability and continual improvement

File Description	Documents
Best practices in the Institutional website	<a href="https://www.hrmmv.org/bestpractices.php">https://www.hrmmv.org/bestpractices.php</a>
Any other relevant information	<a href="https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/best%20practice%207.docx">https://www.hrmmv.org/documents/AQAR-2022-23/Criterion%207/best%20practice%207.docx</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

HMV is a pioneer in environmental protection and sustainability, fostering a Green Culture adopted by the community. Green Initiatives include replacing bouquets with planted greenery, recycling paper, maintaining best out of waste garden, installing plastic bottle crushers, effective utilization of grey water, planting indigenous trees inside the campus and eco-friendly Holi and Diwali celebrations. Waste management includes segregation, composting, and shredding, backed by awareness campaigns like "Each One Plant One." Bird feeders, indigenous tree planting, and eco-feminism projects enrich campus life. Unique practices like Vrikshabandhan and Atulya Vatika, Promoting use of cloth napkins to pack food and avoid aluminium foil, Ban on single use plastic in campus highlights the college's commitment. Notably, the college ensures adopted villages shun stubble burning. The college prioritizes students' holistic well-being, instilling eco-responsibility and awareness through various activities like video presentations, street plays, and rallies with slogans promoting cleanliness and waste reduction. The college's impact has been significant, with its green greetings culture adopted by almost all the educational institutions and organizations in the vicinity and its waste paper start-up has been bestowed with prestigious award for Best Start-Up with Social Impact at MMIFF Indian Innovative Startup Conference & IISA AWARDS 2022.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Standing tall in the field of education, HMV is dedicated to the cause of women education and women empowerment. It aims to empower women to become responsible and self-sufficient global citizens. Our mission is to impart value oriented, skill based education in sync with nation's march towards sustainable growth and prosperity. Proud of its illustrious profile, the institute continues its innovative practices to contribute fruitfully to society.

The college plans more initiatives in the efforts to save environment, furthering our eco-friendly practices, more steps towards optimal utilization of resources, more emphasis on recycling products, more steps towards conservation of water.

Considering holistic development of students as an imperative goal, the college plans to introduce more value added skill based courses as per global needs.

Keeping sync with NEP, the college places strong emphasis on encouraging interdisciplinary study, offering novel courses and thus giving students access to new opportunities and flexible course options. Our aim is to develop a comprehensive adaptable education system that can meet the demands of Generation Alpha.

The Institute plans to organize more sensitization drives, workshops, seminars on globally significant issues.