

HANS RAJ MAHILA MAHA VIDYALAYA, JALANDHAR

MINUTES OF THE MEETING OF IQAC HELD ON 27.8.2016 AT 3.00 PM IN PRINCIPAL OFFICE

MEMBERS PRESENT

- Prof. Dr. (Mrs.) Ajay Sareen, Principal and Chairperson IQAC
- Justice N.K. Sud (Chairman, LMC)
- Mr. Arvind Ghai (Representative LMC)
- Dr. Sushma Chawla (Representative, LMC)
- Dr. Kanwaldeep Kaur, Coordinator IQAC
- Mrs. Meenakshi Syal, Coordinator UGC and Dean Academics
- Dr. Jasbir Rishi, Dean Holistic Development
- Mrs. Neety Sood, Dean Discipline
- Mrs. Mamta, Dean Examinations
- Mrs. Navroop, Dean Youth Welfare
- Dr. Ekta Khosla, Incharge Documentation
- Mrs. Ramnita Saini Sharda, Member IQAC
- Dr. Sangeeta Arora, Member IQAC
- Dr. Meena Sharma, Member IQAC
- Dr. Anjana Bhatia, Member IQAC
- Mrs. Shikha Chhabra, Member IQAC
- Mr. Harpreet Singh, Member IQAC
- Dr. Jyoti Mittu, Staff Secretary
- Head Girl
- Mr. Kulwant Singh, Account Officer
- Mr. Amarjit Khanna, Office Superintendent
- Mr. Raman Behl, Superintendent General

Following members could not attend the meeting

- Mrs. Sudershan Kang, Dean Sports
- Mrs. Archana Kapoor, Dean Student Council

Agenda of Meeting

1. To review the Perspective Plan
2. To formulate Quality Policy
3. To discuss regarding infrastructure up-gradation
4. To focus on green practices
5. To discuss regarding MOUs

Confirmation of the minutes of meeting of IQAC held on 28.4.2016

Dr. Kanwaldeep Kaur, Coordinator IQAC put before house the minutes of meeting held on 28.4.2016 for approval and the members confirmed the proceedings.

Proceedings

1. Review the Perspective Plan

Chairperson of the IQAC, Dr. (Mrs.) Ajay Sareen suggested reviewing the perspective plan as per the needs of learners keeping in view the vision of our parent body and higher education policies of the nation.

Placed before IQAC for consideration and approval

The committee members approved the decision

2. Formulation of Quality Policy

Chairperson shared with the committee members the need for having a Quality Policy which will provide a road map for quality assurance and quality enhancement. The various aspects of quality parameters were deliberated and Quality policy was finalized.

3. Infrastructure Development

Principal, Prof. Dr. (Mrs.) Ajay Sareen emphasized the role of infrastructure to meet global standards. The following areas were shortlisted for upgradation:

- a) **IQAC Room:** The Principal expressed the need for separate office of IQAC equipped with all necessary infrastructure including two computers, one scanner, a photocopier and a printer.
- b) **Fitness Centre:** The construction of 'Fitness Centre' within the college premises with all modern equipments was also planned which will be accessible to players, hostellers, day scholars, faculty and later on can be made available to outsiders in order to optimize the use of resources.
- c) **Hostel:** The Principal also expressed that based upon feedback received from parents and hostellers, there is a need to renovate hostels. She also proposed to rename the three hostels as TEJASVI, OJASVI, and KIRTI.
- d) **Others** Certain other areas such as students' common room, student centre, computer laboratories, staff room, principal's office were also shortlisted for renovation.

Placed before IQAC for consideration and approval

The committee members approved the decision

4. Green Practices

Principal Prof. Dr. (Mrs.) Ajay Sareen expressed that the institute should discharge its social responsibility by going green as it ensures sustainable development. So she proposed that with a view to save the environment, the college should discard the practice of giving bouquets to the resource persons in the functions organized by the college. She suggested that in lieu of this, an innovative green practice will be started by the college, where the dignitaries will be given planters as a token of respect. She further added that the students can also adopt any tree from the college to inculcate values amongst them to save the environment.

Placed before IQAC for consideration and approval

The committee members approved the decision

(Action to be taken by HOD, Botany)

5. Regarding MOUs

Principal informed the committee members that as per the discussion in the last meeting, the college has entered into an MOU with 'Yog Path Sansthan, Jalandhar' for providing yoga guidance for health and fitness. She further expressed the need to enter into more MOUs.


Placed before IQAC for consideration and approval

The committee members approved the decision

The meeting ended with a formal vote of thanks by Dr. Kanwaldeep Kaur, Coordinator IQAC to the Honorable Chairperson, Prof. Dr. (Mrs.) Ajay Sareen and to all the members of IQAC for their valuable suggestions


Dr. Kanwaldeep Kaur
Coordinator, IQAC




Prof. Dr. (Mrs.) Ajay Sareen
Chairperson
Principal
Hans Raj Mahila Maha Vidyalyaya
Jalandhar City